



Gail Farber
Director of Public Works

COUNTY OF LOS ANGELES

AVIATION COMMISSION

"To Enrich Lives Through Effective and Caring Service"

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LOS ANGELES COUNTY AVIATION COMMISSION

October 27, 2010, Meeting

Whiteman Airport
12653 Osborne Street
Pacoima, CA 91331-2192

COMMISSIONERS

GEORGE G. BUTTS
CHAIRMAN

ANGELO R. CARDONO
VICE-CHAIRMAN

CLINTON SIMMONS
SECRETARY

EVELYN JEROME ALEXANDER
MEMBER

PETER AMUNDSON
MEMBER

BOBBY E. CHASE
MEMBER

HARVEY HOLLOWAY
MEMBER

DENNIS C. LORD
MEMBER

PENELOPE CORNWALL
MEMBER

ARON A. WOLF
MEMBER

IN ATTENDANCE

Chairman George G. Butts
Vice Chairman Angelo R. Cardono
Secretary Clinton Simmons
Commissioner Aron A. Wolf
Commissioner Harvey Holloway
Commissioner Peter Amundson
Commissioner Bobby E. Chase
Commissioner Evelyn Jerome Alexander
Commissioner Dennis C. Lord

OFFICIALLY EXCUSED

Commissioner Penelope Cornwall

LOS ANGELES COUNTY - DEPARTMENT OF PUBLIC WORKS STAFF

Mr. Richard L. Smith, Chief, Aviation Division
Mr. George Gomez, Staff Assistant, Aviation Division

AMERICAN AIRPORTS - AIRPORT SERVICES DIVISION STAFF

Mr. Scott Wardle, Regional Director
Mr. Rafael Herrera, Manager, Compton/Woodley Airport
Mr. Cyle Woodruff, Manager, Brackett Field Airport
Mr. Andrew Marino, Manager, Whiteman Airport
Mr. Chris Brooks, Manager, El Monte Airport

GUESTS

Mr. Dave Kolstad, EAA Young Eagles
Mrs. Shellie Hagopian, Whiteman Airport Association Group
Mr. Wade Robertson, Whiteman Airport Association Group
Mr. Don Hagopian, Whiteman Airport Association Group

CALL TO ORDER

Chairman George Butts called the meeting to order at 7 p.m.

I. PLEDGE OF ALLEGIANCE

Commissioner Dennis Lord led the Pledge of Allegiance.

II. MATTERS FOR CONSIDERATION AND ACTION BY THE COMMISSION

A. September 29, 2010, Minutes

The Commission approved the minutes on a motion by Commissioner Jerome Alexander seconded by Secretary Simmons.

American Airports - Project Manager Report

Mr. Scott Wardle introduced Mr. Chris Brooks to the Commission as the new Airport Manager for El Monte Airport.

Mr. Cyle Woodruff reported on events at Brackett Field Airport:

- **Management and Maintenance:**
 - 1) Staff replaced the starter on airport's operations truck.
 - 2) A 15-foot mower deck was installed to the new tractor. The older tractor is undergoing repair.
 - 3) The hangar damage from a semi-trailer incident reported last month was repaired by airport staff, saving the airport operations an estimated \$550 on repair charges.
 - 4) Minor hangar repairs were completed at Hangar Row K-03.
- **Projects:**
 - 1) Due to the Slurry Seal Project, which started on October 25, 2010, Runway 26L/08R is closed and scheduled to reopen on November 9, 2010.
 - 2) Runway 26R/08L is closed during the evening because there are no lights in the runway.
- **Development and Activities:**
 - 1) The Airport has 6,000 square feet of commercial space, 4,000 square feet of hangar space, and 2,000 square feet of office space currently available for rent.
 - 2) Norm's Hangar restaurant has implemented minor cosmetic upgrades to their facility.

- **Meetings and Events:**

- 1) The Brackett Airport Association meeting is scheduled for Thursday, November 4, 2010.
- 2) The Brackett Airport Association Christmas Dinner is scheduled for December 2, 2010.
- 3) The San Gabriel Valley 99's meeting is scheduled for November 18, 2010.

Mr. Chris Brooks reported on events at El Monte Airport:

- **Management and Maintenance:**

Gate access cards for tenants will now expire annually. This will provide staff with the opportunity to engage and advise airport tenants on access control rules and regulations, driver's safety on the AOA, and to discuss any needs tenants may have.

- **Facilities:**

- 1) Operations staff is currently painting the corners of each hangar row a bright yellow for added visibility. Hangar Rows W, V, and U are complete.
- 2) Upgrades to the restrooms located on Hangar Row A, and Hangar Row M are ongoing; new sinks and faucets were installed.
- 3) Toilets seats and light fixtures were replaced in the women's restrooms at Hangar Rows A and V.
- 4) The restrooms at Hangar Rows A, M, and V have been cleaned and detailed.
- 5) Airport staff detailed and cleaned the waste oil reclamation bins, self-service fuel dispenser, fuel trucks, and fuel island.
- 6) A minor roof repair was completed at Hangar Row E.

- **Projects:**

- 1) Runway slurry sealing and marking started on October 26, 2010.
- 2) Taxiway slurry sealing started on October 27, 2010.
- 3) Taxiway marking is scheduled for October 28, 2010.
- 4) The Runway is scheduled to reopen on October 30, 2010, at 3:00 p.m.

- **Development and Activities:**

- 1) Two County hangars were rented in September and two additional hangars were rented out this week.
- 2) Eighteen County hangars are currently vacant and available for rent.

- **Meetings and Events:**

- 1) On September 26, 2010, the Airport hosted a Pilot Fly-in and aesthetic Aircraft display day.
- 2) The San Gabriel Valley Airport Association will host a Meet-and-Greet meeting on October 29, 2010.
- 3) On October 12, 2010 the California Department of Transportation conducted its annual airport inspection. Inspectors informed staff that they were impressed with the overall condition of the airport.

Mr. Rafael Herrera reported on events at Compton/Woodley Airport:

- **Management and Maintenance:**

Four airport employees completed the annual CPR/First Aid certification training.

- **Projects:**

- 1) Phase 3 of the Compton/Woodley Airport Pavement Rehabilitation project is near completion.
- 2) Hangar Row T has been relocated, anchored, and aligned.
- 3) Phase 4 of the Compton/Woodley Airport Pavement Rehabilitation project has been delayed for a couple of days due to rain.
- 4) Installation of the Automated Weather Observation System (AWOS) is scheduled for late fall after the installation of an AWOS is complete at Whiteman Airport.

- **Meetings and Events:**

The 17th Annual Compton Air Fair took place on October 9, 2010, from 9 a.m. – 4 p.m. Two Navy and U.S. Coast Guard helicopters were on display.

Mr. Scott Wardle reported on events at General Wm. J. Fox Airfield:

- On October 26, 2010, PB Americas, Inc., hosted the second Technical Advisory Committee (TAC) meeting. The next TAC meeting is scheduled for February 2011.
- The second annual Chili Cook-off is scheduled for October 30, 2010. This event will be hosted by Fox Airfield in conjunction with the Lancaster Rotary Club.

Mr. Andrew Marino reported on events at Whiteman Airport:

- **Management and Maintenance:**

- 1) American Airports Corporation (AAC) staff repaired potholes in the heights areas and parking lots.
- 2) Repairs to the roof of the Air Traffic control tower are complete.

- 3) A new work desk was purchased for the pilots lounge.
- 4) New nozzles were installed at the wash rack.
- 5) Street lights were replaced on Airpark Way.
- 6) The airport stadium lights, obstruction lights, fuel pit lights, helipad lights, signage lights, and taxiway lights were replaced.

- **Projects:**

- 1) The Whiteman Master Plan Update is ongoing.
- 2) The AWOS project is scheduled to start within the next couple of weeks.
- 3) A contractor was selected for the tiedown project.

- **Development and Activities:**

AAC is currently working with Los Angeles Police Department Foothill Division to develop a community event that will bring kids from the surrounding areas to the airport to learn about General Aviation.

- **Meetings and Events:**

The Airport Association meeting was held on October 21, 2010. The next meeting is scheduled for November 18, 2010.

B. County Contract Administrator's Report – Mr. Richard Smith

The Commission was provided copies of the September 2010 expense and revenue report, and Mr. Smith offered to answer any questions.

Secretary Simmons inquired about September expenses under Services by Contract and the Geotechnical Division. Mr. Smith stated that the charges under Services by Contract are standard charges for the ongoing Noise Monitoring contract. In addition, the Geotechnical Division continues to support the Pavement Rehabilitation project at Compton/Woodley Airport.

Secretary Simmons asked Mr. Smith about the \$3,741.82 charges under the Public Relations Group. Mr. Smith stated that the Public Relations Group is responsible for advertisement and publication of active and ongoing Public Works projects.

Mr. Smith informed the Commission that during the current Fiscal Year 2010/2011, the Aviation Division is considering to fully discharge the obligation of the \$700,000 State Loan obtained for the El Monte Terminal Building project.

Mr. Smith also mentioned that the second Airport Master Plan Technical Advisory Committee meeting and first tenant open house meeting were held on October 26, 2010, at General Wm. J. Fox Airfield. The consultant should

be providing the County with draft copies of the forecast, facility requirements and demand capacity chapters by the end of this week.

In addition, Mr. Smith informed the Commission about The California High Speed Rail Project connecting San Diego, Los Angeles, San Francisco and Sacramento, along with other intermediate cities. The route would pass through Whiteman Airport and would include a stop near downtown Burbank. A meeting will be scheduled with the County of Los Angeles, the FAA and the California High Speed Rail Authority to discuss the alignment alternatives on how the conventional train would pass through Whiteman Airport.

C. Whiteman Airport Items

No additional items.

III. PUBLIC COMMENT – OPEN FORUM

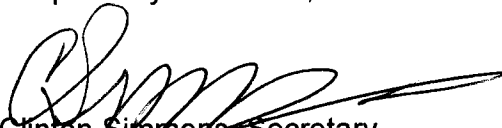
Mr. Dave Kolstad announced that the Whiteman Experimental Aircraft Association is considered the 31st most active association among 800, and it has flown over 5,600 youth, Young Eagles, since the program started.

IV. NEXT AVIATION COMMISSION MEETING:

**Tuesday, November 23, 2010, 10 a.m.
General Wm. J. Fox Airfield
4555 West Avenue G
Lancaster, CA 93536-8401
(661) 940-1709**

Chairman Butts adjourned the meeting at 8:05 p.m.

Respectfully submitted,



Clinton Simmons, Secretary
Los Angeles County Aviation Commission

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