COUNTY OF LOS ANGELES

AVIATION COMMISSION

"To Enrich Lives Through Effective and Caring Service"

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Gail Farber
Director of Public Works

COUNTY OF LOS ANGELES AVIATION COMMISSION
NOVEMBER 25, 2009, MEETING
General Wm. J. Fox Airfield
4555 West Avenue G
Lancaster, CA 93536-8401

IN ATTENDANCE
Chair Penelope Cornwall
Vice Chairman George G. Butts
Commissioner Harvey Holloway
Commissioner Bobby E. Chase
Commissioner Clinton Simmons
Commissioner Evelyn Jerome Alexander
Commissioner Dennis C. Lord

OFFICIALLY EXCUSED
Secretary Angelo R. Cardono
Commissioner Peter Amundson
Commissioner Aron A. Wolf

LOS ANGELES COUNTY - DEPARTMENT OF PUBLIC WORKS STAFF
Mr. Richard L. Smith, Chief, Aviation Division
Mr. George Gomez, Staff Assistant, Aviation Division

AMERICAN AIRPORTS - AIRPORT SERVICES DIVISION STAFF
Mr. Scott Wardle, Regional Director
Mr. Jared Fox-Tuck, Manager, Brackett Field Airport
Mr. Rafael Herrera, Manager, El Monte Airport
Mr. Jason Morgan, Manager, Whiteman Airport
Mr. Steve Irving, Manager, General Wm. J. Fox Airfield

GUESTS
Mr. George Prewitt, General Wm. J. Fox Airfield Association
Mr. John Clausen, Whiteman Airport Association
Mr. Robert Stambovsky, General Wm. J. Fox Airfield Association
Ms. Elsa Argomaniz, Arellano Associates
Mr. Barton Gover, Parsons Brinckerhoff
Mr. Chuck McCormick, Parsons Brinckerhoff
Mr. Tom Lowry, General Wm. J. Fox Airfield
Mr. Victor Mayen, A.C. Flying Club
CALL TO ORDER

Chairman Cornwall called the meeting to order at 10 a.m.

I. PLEDGE OF ALLEGIANCE

Commissioner Bobby Chase led the Pledge of Allegiance.

II. MATTERS FOR CONSIDERATION AND ACTION BY THE COMMISSION

A. October 28, 2009, Minutes

The commission adopted the minutes on a motion by Commissioner George Butts seconded by Commissioner Bobby Chase.

B. American Airports - Project Manager's Report

Mr. Scott Wardle reported on events at Compton/Woodley Airport:

- Construction of the Compton/Woodley Airport Pavement Rehabilitation project has begun; the asphalt has been removed and lime treatment is scheduled for next week.

- The airport users have been cooperative with the closure of the airport's main gate along Alondra Boulevard and Runway 25-L.

- Due to the closure of the self-fuel island, the truck fuel price was reduced by 10 cents per gallon.

- The Compton/Woodley Airport Association holiday party will be held on December 17, 2009, at the terminal building; there will be an opportunity for the public to donate unwrapped items to the Toys-for-Tots foundation.

Mr. Jared Fox-Tuck reported on events at Brackett Field Airport:

- The Americans with Disabilities Act (ADA) picnic area improvement project is complete.

- Pavement has been laid as part of the construction project on the southeast area of the airport.

- Construction of the taxiway exit project will start December 2009. No interruptions to the airport's operations are scheduled during this 30-day project.
• The Brackett Field Airport Association holiday dinner will be held on December 3, 2009, at 6 p.m.

**Mr. Rafael Herrera reported on events at El Monte Airport:**

• A thermal air conditioner was replaced at the terminal building and a maintenance agreement of 6 times a year was added to the purchase of the new unit.

• Tires were replaced on the 100LL truck, ARFF truck, and tractor as part of the preparation to the upcoming rainy season.

• On November 5, 2009, the nondirectional beacon radio was inspected and certified for another year.

• Federal Aviation Administration representatives attended the noise meeting hosted by the airport on November 23, 2009.

• As recommended by the airport tenants, an additional trash bin was added to the trash pickup service.

• Hangar rentals have improved in the last two months.

**Mr. Jason Morgan reported on events at Whiteman Airport:**

• Construction of the 5 additional hangars adjacent to the existing U.S. Marshal Hangar has begun as part of the APIP 60 LLC project.

• The Whiteman Airport Association meeting was held on November 19, 2009. The annual holiday celebration event is scheduled for December 10, 2009, at 6:30 p.m.

• On November 17, 2009, a meeting was held with leaders of the Pacoima Beautiful Group and the local residents to discuss an overview of the Whiteman Airport Master Plan Update project.

• Lighting improvements were completed at the public area as part of the security and safety recommendations from airport tenants.

• The airport currently has vacant hangars available for rent.

**Mr. Steve Irving reported on events at General Wm. J. Fox Airfield:**

• The ADA picnic area improvement project is complete.

• On October 31, 2009, a Chili Cook-off with a Car and Airplane Show was held at General Wm. J. Fox Airfield; this event was a success with over 1,000 participants.
• The annual Airport Association holiday celebration will be held on December 12, 2009, 7 p.m., at the airport’s terminal building.

C. County Contract Administrator’s Report – Mr. Richard Smith

The Commission was provided with copies of the October 2009 expense and revenue report, and Mr. Richard Smith offered to answer any questions.

Commissioner Simmons asked why expenses under Services by Contract have increased. Mr. Smith stated that funds were transferred from the Capital Projects Fund to the Aviation Enterprise Fund; therefore, expenses for services by contract and services by other divisions appear to be greater than the prior years.

• Submittals are currently being reviewed for the Lighting and Signage Relocation project. The contractor expects to begin construction by mid-December 2009.

• Move in for the Compton/Woodley Airport Pavement Rehabilitation project has begun; the asphalt has been ground and stockpiled for reuse, and the base material is being tested to determine its suitability for reuse.

• The submittals review is nearly complete for the Taxiway Development project at El Monte Airport. The project is scheduled to begin late January 2010.

D. General Wm. J. Fox Airfield Additional Items

Mr. Barton Gover, Senior Airport Planner from Parsons Brinckerhoff (PB), provided the Commission with a Power Point presentation on key issues and project approach for the William J. Fox Airfield Master Plan Update. He also introduced Arellano & Associates, Inc. and UltraSystems, Inc. as members of the PB Project Team.

E. Election of 2010 Commission Officers

Commissioner Jerome Alexander announced the nominations for the 2010 Commission Officers as follows: George G. Butts, Chairman; Angelo R. Cardono, Vice Chairman; and Clint Simmons, Secretary.

On motion by Commissioner Jerome Alexander seconded by Commissioner Harvey Holloway, the nominations were unanimously approved.

F. Approval of 2010 Aviation Commission Calendar

On motion by Commissioner Bobby E. Chase seconded by Commissioner George G. Butts, the 2010 Aviation Commission Calendar was unanimously approved.
III. PUBLIC COMMENT – OPEN FORUM

Mr. Jack Kenton suggested that the Commission discuss and consider rent reductions with the Los Angeles County Board of Supervisors for Compton/Woodley Airport tenants. He also recommended upgrades to the restrooms located at Hangar Row N.

IV. NEXT AVIATION COMMISSION MEETING:

Wednesday, January 27, 2010, 10 a.m.
Brackett Field Airport
1615 McKinley Avenue
La Verne, CA 91750-5837
(909) 593-1395

Chair Penelope Cornwall adjourned the meeting at 11:10 a.m.

Respectfully submitted,

Clinton Simmons, Secretary
Los Angeles County Aviation Commission