



GAIL FARBER
Director of Public Works

COUNTY OF LOS ANGELES

AVIATION COMMISSION

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

COMMISSIONERS

PENELOPE CORNWALL
CHAIR

GEORGE G. BUTTS
VICE-CHAIR

ANGELO R. CARDONO
SECRETARY

PETER M. AMUNDSON
MEMBER

HARVEY HOLLOWAY
MEMBER

DENNIS C. LORD
MEMBER

CLINTON SIMMONS
MEMBER

STEVE A. WEEKS
MEMBER

LOS ANGELES COUNTY AVIATION COMMISSION

February 24, 2016, Meeting
Compton/Woodley Airport
902 W. Alondra Boulevard
Compton, CA 90220-3528
(310) 631-8140

IN ATTENDANCE

Chair Penelope Cornwall
Vice-Chair George G. Butts
Secretary Angelo R. Cardono
Commissioner Peter M. Amundson
Commissioner Harvey A. Holloway
Commissioner Dennis C. Lord
Commissioner Clinton Simmons
Commissioner Steve A. Weeks

COUNTY OF LOS ANGELES - DEPARTMENT OF PUBLIC WORKS STAFF

Mr. Richard Smith, Aviation Division Chief
Mrs. Claudia Delgado, Staff Assistant

AMERICAN AIRPORTS CORPORATION - AIRPORT SERVICES STAFF

Mr. Scott Wardle, Regional Director
Mr. Rafael Herrera, Manager, Compton/Woodley Airport
Mr. Steve Irving, Manager, General William J. Fox Airfield
Mr. Andrew Marino, Manager, Whiteman Airport

GUEST

Mr. Henry Roy, California Black Aviation Association

CALL TO ORDER

Chair Cornwall called the meeting to order at 10 a.m.

I. PLEDGE OF ALLEGIANCE

Commissioner Amundson led the Pledge of Allegiance.

II. MATTERS FOR CONSIDERATION AND ACTION BY THE COMMISSION

A. Minutes

The minutes for the January 27, 2016, meeting were unanimously approved on a motion from Commissioner Lord, seconded by Vice-Chair Butts.

B. American Airports Corporation - Contract Manager Report

Mr. Scott Wardle Reported on San Gabriel Valley Airport Items

- **Management and Maintenance**

Metal doors at the fuel pit and carpet in one of the offices in the terminal building were replaced.

A County Crash Fire Rescue vehicle was sent to a local dealership to have it repaired.

The Federal Aviation Administration contacted the airport to inform them of a tree adjacent to the airport on residential property that is a potential obstruction to navigable airspace. American Airports Corporation will ensure that the tree is trimmed or removed.

Mr. Wardle informed the Commission that American Airports Corporation has a potential new airport manager for San Gabriel Valley Airport.

- **Projects**

Mr. Wardle informed the Commission that the San Gabriel Valley monument sign is almost up and elaborated on the size of the sign. Mr. Smith provided a brief explanation and an answer to Chair Cornwall regarding the sign display being used as advertisement.

Commissioner Lord informed Mr. Smith and Mr. Wardle that when flying into the airport, the tower continues to refer to the tower as the El Monte Tower instead of the San Gabriel Tower and inquired on the business hours of the restaurant. Mr. Wardle provided information on the restaurant situation and Mr. Smith informed Commissioner Lord that the publications have not been updated, but that he will look into it.

Mr. Wardle informed the Commission that the Apron Pavement Rehabilitation project is taking place at the airport and some tenants have taken the option of moving their aircrafts to tiedowns or alternate hangars.

- **Development and Activities**

In the month of January 2016, Avgas fuel sales were down 20 percent, and Jet A fuel sales were down 65 percent compared to last year. Mr. Wardle also shared with the Commission that there is a new fuel provider at the airport.

Mr. Wardle informed the Commission that the situation at the airport this month is dissimilar to other months as American Airports Corporation is holding some of the vacant hangars to accommodate the construction situation. For the month of January, there were 22 vacant hangars.

Airport operations were down 24 percent for the month of January, year to date.

Mr. Wardle Reported on Brackett Field Airport Items

Mr. Wardle informed the Commission that he would be providing the Brackett Field Airport report as Mr. Lonctaux was out ill.

- **Projects**

The County's restroom remodel project is progressing and halfway complete. Mr. Wardle also shared a photo of the renovation with the Commission.

- **Development and Activities**

Eighty-nine percent of the aircraft hangars are occupied, and 21 percent of the occupied hangars are used for non-aviation storage purposes.

Avgas fuel sales were down 46 percent in January, and Jet-A fuel sales were down 4 percent in January, compared to the same month last year.

Aircraft operations on the airport were down 23 percent, compared to the same month last year.

- **Meetings and Events**

Mr. Wardle informed the Commission that a meeting with the Pomona Fairplex took place where they discussed the idea of having a future joint Air Fair/Open House show.

- **Miscellaneous**

Mr. Wardle informed the Commission that in the month of April, they will begin the annual hangar inspections and tenant records.

Mr. Andrew Marino Reported on Whiteman Airport Items

On February 19, 2016, a reoccurring CPR and First Aid class was held for six airport employees.

Mr. Marino informed the Commission that he has received calls from the community inquiring on the no fly zone for drones.

- **Projects**

The main parking lot construction is complete, and at the terminal building, a contractor is working on the telephone and data cabling. Mr. Marino also informed the Commission that administration staff is preparing for the move.

The terminal building renovation and the vehicle parking lot project are progressing as scheduled. Mr. Marino mentioned to the Commission that Vista Aviation has been cooperative throughout the duration of the project. It is anticipated that the project will be complete by the end of March 2016.

- **Development and Activities**

Ninety-one percent of the aircraft hangars are occupied, and 12 percent of the occupied hangars are used for non-aviation storage purposes. Avgas fuel sales are consistent, and Jet-A fuel sales are up 14.8 percent, year to date.

Aircraft operations are down 10 percent, year to date.

- **Meetings and Events**

The Experimental Aircraft Association hosted their Young Eagles event on February 27, 2016.

On March 2, 2016, the Civil Air Patrol is hosting an Instrumental Flight Rules meeting with the Federal Aviation Administration.

The Whiteman Airport Association Antique Aircraft Display will take place on March 13, 2016.

The San Fernando 99s will host the third Aviation Badge Day for the Girl Scouts and Cub Scouts on Saturday, March 12, 2016.

On April 9, 2016, the Aviation Explorer Post 747 will host their first annual Gala event at the Angeles National Golf Club as a fundraiser where proceeds will go towards instrument and commercial ratings.

Mr. Marino informed the Commission that he will be hosting a booth at the 11th annual Van Nuys Career Expo that will be held for high school students.

On February 22, 2016, a Mooney made an emergency landing on San Fernando Road close to Whiteman Airport. Fortunately there were no injuries to report.

Commissioner Weeks thanked Mr. Marino for taking the time to show him around the airport.

Mr. Wardle informed the Commission that they received an offer on the Request for Proposals on the 3-plus acres of redevelopment. In addition, Mr. Wardle informed that the interested party is willing to incorporate the Civil Air Patrol into their space.

Mr. Wardle advised the Commission that when the terminal building is ready to be occupied, it will be administration only. The restaurant area will not be ready as necessary equipment items are not in place.

Mr. Rafael Herrera Reported on Compton/Woodley Airport Items

- **Management and Maintenance**

Mr. Herrera informed the Commission that additional wall lights in the hangar vicinity were added as extra security and landscaping around the terminal building in preparation for the potential construction of the parklet area.

- **Projects**

Mr. Herrera informed the Commission that repairs to Taxiway C are completed and added that the repairs took 1 day.

- **Development and Activities**

Ninety-nine percent of the hangars on the airport are occupied, and 29 percent of the occupied hangars are used for non-aviation storage purposes. Avgas fuel sales were up 6 percent in January, compared to the same month last year.

- **Meetings**

A meeting with California Black Aviation Association and the Compton Users Group was held to discuss the upcoming Open House.

The Compton/Woodley Airport Users Group held a meeting on January 23, 2016, to discuss the upcoming open house that is scheduled for April 23, 2016, at the Compton/Woodley Airport.

Commissioner Simmons suggested that Compton/Woodley Airport should network with Whiteman and San Gabriel Valley Airports to assist with the open house planning as they have successful air shows.

Commissioner Lord expressed his concern with the limited amount of parking spaces during the open house. Mr. Herrera mentioned that it is a matter that they will address in the future when the number of open house attendants increases.

Mr. Steve Irving Reported on General William J. Fox Airfield Items

Mr. Irving informed the Commission that Runway 24 is going through repairs at this time, and the restroom renovation in the terminal building is in progress and should be complete before the air show.

Mr. Irving informed the Commission that Road Maintenance Division is assisting with the rebuilding of the parking lot south of the Federal Aviation Administration building.

The plants that are located in front of the terminal building were lost due to the winter freeze. Plants are now being replaced.

Commissioner Simmons inquired on the runway repairs that are taking place. Mr. Irving informed Commissioner Simmons that the repairs extended from the runway out to the surface. Commissioner Simmons also suggested that some of the problems may be due to the dry weather.

- **Development and Activities**

Avgas fuel sales are consistent, and Jet-A fuel sales are down 45 percent, year to date. There are two vacant hangars, and no hangars are used for non-aviation purposes.

Aircraft operations on the airport were up 5 percent, compared to the same month last year.

C. **County Aviation Division Report – Mr. Richard Smith Reported on the Following Items**

- **January 2016 Expense and Revenue Reports**

Mr. Smith provided the Commission with copies of the January 2016 expense and revenue report and offered to answer any questions.

Mr. Smith introduced Ms. Wendy Pacheco as the new Staff Assistant II.

Commissioner Simmons was offered a brief explanation by Mr. Smith in regards last month's question pertaining to the \$1,676.00 expense for Design Division.

Mr. Smith provided a brief summary to the Commission on the Aviation Fuel Tax. He also mentioned that Congresswoman Grace Napolitano drafted an amendment to Bill Shuster, Chairman of the House Transportation and Infrastructure Committee.

Mr. Smith provided a brief summary to the Commission on upcoming Contracts that are scheduled for Board of Supervisors approval.

Aviation Division will begin to reconstruct the parking lot that will be used during the air show. Mr. Smith shared with the Commission that the cost for this project will be approximately \$150,000, which will not be reimbursed by grants.

- **Compton/Woodley Airport Runway and Rehabilitation Project**

Mr. Smith informed the Commission that C & S Companies is anticipating the 90 percent draft of the design to be finalized by April 2016.

- **Compton/Woodley Airport**

The Parklet project is being programmed as a job order contract and will be located behind the fuel area to improve the public view.

Commissioner Simmons inquired on the tracking system that will be in place for the new fuel provider at San Gabriel Valley Airport. Mr. Smith informed the Commissioner that this is new for us as well as the provider, but he assured the Commissioner that those fuel numbers will be reported to the Commission in the near future.

- **General William J. Fox Airfield Restroom**

Mr. Irving informed the Commission that the terminal restroom renovation is taking place and is scheduled to be finalized prior to the air show.

D. Compton/Woodley Airport Items

None.

III. PUBLIC COMMENT – OPEN FORUM

Mr. Henry Roy, California Black Aviation Association, expressed to the Commission his concern with the marketing process in the community in regards to the annual open house and added that he would like to see more events take place throughout the year in addition to the display dates.

Chair Cornwall expressed to Mr. Roy that presenting a proposition of his suggestion and resolutions would assist in moving forward with what he would like to see in the community.

The Commission engaged in a conversation where they offered suggestions to Mr. Roy's concern and ways on how to address them.

IV. NEXT COMMISSION MEETING WILL BE ON:

**Wednesday, March 30, 2016, at 10 a.m.
at General William J. Fox Airfield
455 West Avenue G
Lancaster, CA 93536-8401
(661) 940-1709**

Commissioner Simmons moved to adjourn the meeting, and Commissioner Butts seconded the motion. The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

Angelo Cardono, Secretary
Los Angeles County Aviation Commission

CD:cb

P:\avpub\ADMIN\Commission\Minutes\2016\Minutes_ February 24, 2016