



**GAIL FARBER**  
Director of Public Works

# COUNTY OF LOS ANGELES

## AVIATION COMMISSION

*"To Enrich Lives Through Effective and Caring Service"*

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### LOS ANGELES COUNTY AVIATION COMMISSION

**March 25, 2015, Meeting**  
**General William J. Fox Airfield**  
**4555 West Avenue G**  
**Lancaster, CA 93536-8401**  
**(661) 940-1709**

## COMMISSIONERS

**HARVEY HOLLOWAY**  
CHAIRMAN

**PENELOPE CORNWALL**  
VICE-CHAIR

**GEORGE G. BUTTS**  
SECRETARY

**ANGELO R. CARDONO**  
MEMBER

**MARC CARREL**  
MEMBER

**CLINTON SIMMONS**  
MEMBER

**DENNIS C. LORD**  
MEMBER

**PETER M. AMUNDSON**  
MEMBER

### IN ATTENDANCE

Chairman Harvey A. Holloway  
Secretary George G. Butts  
Commissioner Peter M. Amundson  
Commissioner Marc Carrel  
Commissioner Dennis C. Lord  
Commissioner Clinton Simmons

### OFFICIALLY EXCUSED

Commissioner Angelo R. Cardono  
Vice-Chair Penelope Cornwall

### COUNTY OF LOS ANGELES - DEPARTMENT OF PUBLIC WORKS STAFF

Mr. Richard Smith, Aviation Division Chief  
Mrs. Claudia Delgado, Staff Assistant

### AMERICAN AIRPORTS CORPORATION - AIRPORT SERVICES STAFF

Mr. Scott Wardle, Regional Director  
Mr. Cyle Woodruff, Manager, Brackett Field Airport  
Mr. Rafael Herrera, Manager, Compton/Woodley Airport  
Mr. Alvaro Escobedo, Manager, San Gabriel Valley Airport  
Mr. Steve Irving, Manager, General William J. Fox Airfield  
Mr. Andrew Marino, Manager, Whiteman Airport

### GUESTS

Mr. Mac Mercado, Milestones of Flight Air Museum  
Mr. Frank C. Roberts, Los Angeles County Workforce Investment Board Commissioner

## **CALL TO ORDER**

Chairman Holloway called the meeting to order at 10 a.m.

### **I. PLEDGE OF ALLEGIANCE**

Secretary Butts led the Pledge of Allegiance.

### **II. MATTERS FOR CONSIDERATION AND ACTION BY THE COMMISSION**

#### **A. Minutes**

The minutes for the February 25, 2015, meeting, were unanimously approved on a motion from Commissioner Lord and seconded by Commissioner Amundson.

#### **B. American Airports Corporation - Contract Manager Report**

##### **Mr. Scott Wardle Reported on Whiteman Airport and the Proposition 65 Lawsuit**

Mr. Wardle informed the Commission that one of the stipulated settlement items in the lawsuit to notify all residents situated one kilometer from the runway of their exposure to lead was executed. Mr. Wardle also mentioned that signs were placed on the airport perimeter; and, as of today, only one phone call has been received on this issue.

##### **Mr. Andrew Marino Reported on Whiteman Airport Items**

Mr. Marino informed the Commission that brighter energy-efficient stadium lighting was installed on Hangar Rows C and D.

On March 23, 2015, new leather seating was added to the pilot lounge, and a new sink was added at the CC hangar row men's restrooms.

- **Projects**

The carpet flooring in the elevator of the new terminal building was replaced with commercial-grade vinyl.

Potential contractors for the renovations to the new terminal building were contacted, and American Airports Corporation is waiting for bid submissions.

- **Development and Activities**

Eighty-three percent of the aircraft hangars are occupied, and 7 percent of the occupied hangars are used for non-aviation storage purposes.

Avgas fuel sales are up 4 percent, and Jet-A fuel sales are up 3.5 percent, year to date.

Aircraft operations are down 5.9 percent, year to date.

- **Meetings and Events**

On Saturday, March 14, 2015, the San Fernando Valley 99s hosted an Aviation Badge Day for the Girl Scouts of America and gave them a tour of the airport traffic control tower.

Mr. Marino informed the Commission that on March 20, 2015, he hosted a booth at the annual Aviation Career Day event held at Van Nuys Airport.

The Experimental Aircraft Association's Young Eagles event will be held on Saturday, March 28, 2015, and the next Antique Aircraft Display Day will be Sunday, April 12, 2015.

The Whiteman Airport Association will hold its monthly meeting in the airport administration building on Thursday, April 16, 2015.

### **Mr. Alvaro Escobedo Reported on San Gabriel Valley Airport Items**

- **Management and Maintenance**

Mr. Escobedo informed the Commission that airport staff was re-trained on fuel quality and safety.

On February 18, 2015, a technician for the Automated Weather Observation System was at the airport to perform the triannual inspection; some irregularities with night-sky condition readings were discovered. Airport staff will monitor the Automated Weather Observation System to see what may be causing the problem.

On March 19, 2015, an electrician changed the light fixtures on the sign at the entryway on Santa Anita Avenue.

On March 24, 2015, all fuel filters were replaced at the fuel pit and on the refueling vehicles.

- **Projects**

Mr. Escobedo informed the Commission that there were some delays in starting the next phase of the hangar lighting project. The new start date of the project is April 1, 2015. The project should take approximately 3 days to complete.

- **Development and Activities**

Avgas fuel sales were up 18 percent in February and Jet-A fuel sales were down 45 percent, compared to the same month last year.

Ninety-four percent of the aircraft hangars are occupied, and 28 percent of the occupied hangars are used for non-aviation storage purposes.

Aircraft operations at the airport were up 16 percent in February compared to the same month last year.

- **Meetings and Events**

The airport will host an E-Waste roundup on April 18, 2015, and signs will be displayed informing the public that the restaurant will remain open during the event.

Mr. Escobedo informed the Commission that he received one phone call as a result of the leaded fuel notice that was sent out to the residents living within one kilometer of the airport. The concerned resident asked if this type of fuel being used was new, or if it has always been used. The resident was satisfied with the response from Mr. Escobedo.

Mr. Wardle informed the Commission of two companies that are now leasing the south hangar at the airport. He also shared that the approval process for the short-term lease was quicker since it was approved at the local level and did not require going to the Board of Supervisors for approval.

### **Mr. Cyle Woodruff Reported on Brackett Field Airport Items**

- **Management and Maintenance**

Mr. Woodruff informed the Commission that approximately 1,200 mailers regarding Proposition 65 were sent to residents surrounding the airport, and no phone calls were received.

There was a water main break reported over the weekend. Consequently, the flight school did not have water until Monday when repairs were completed.

The new aircraft rescue and fire-fighting truck was delivered to the airport which should be ready to be placed into service following training for airport staff.

- **Projects**

Phase II of the hangar lighting project was slightly delayed, but it is now 95 percent complete. Five hangar rows on the north side of the airport

had 45 new LED wall packs installed, and airport staff will replace two stadium lights on the north side.

- **Development and Activities**

Ninety-three percent of the aircraft hangars on the airport are occupied. Thirty percent of the occupied hangars are used for non-aviation storage purposes.

Avgas fuel sales were flat, and Jet-A fuel sales were up 15 percent, compared to the same month last year.

Aircraft operations on the airport were up 66 percent, compared to the same month last year.

- **Meetings and Events**

The Brackett Airport Association meets on the first Thursday of every month, at 7 p.m., and has its Display Day on the third Sunday of every month.

The San Gabriel Valley 99s meets at the airport on the second Thursday of every month, at 7:30 p.m.

### **Mr. Rafael Herrera Reported on Compton/Woodley Airport Items**

- **Management and Maintenance**

Mr. Herrera informed the Commission that the wood deck was painted, and new paper and soap dispensers were installed in the terminal restrooms.

- **Projects**

Gate access cards are continually being distributed to tenants. Over 200 new gate cards have been issued to tenants to date, and the west gate will go live on March 30, 2015.

An increase in activities on the north side of the airport was reported, making the replacement of the air conditioning unit at the north pilot lounge indispensable.

- **Development and Activities**

Ninety-nine percent of the hangars on the airport are occupied, and 29 percent of the occupied hangars are used for non-aviation storage purposes.

Avgas fuel sales were down 15 percent in February, compared to the same month last year.

- **Miscellaneous**

Mr. Herrera announced that the Compton/Woodley Airport Open House will be held on Saturday, May 9, 2015, from 10 a.m. to 4 p.m.

Secretary Butts requested that a loose fixture in the N row restroom be fixed correctly.

### **Mr. Steve Irving Reported on General William J. Fox Airfield Items**

- **Management and Maintenance**

Mr. Irving informed the Commission that before the air show, there was a water leak at the well yard by the terminal and parking light in front of the Federal Aviation Administration building was replaced.

The air show held at the airport was a success, approximately 70,000 people attended on Saturday, March 21, 2015, and approximately 65,000 people on Sunday, March 22, 2015. Positive feedback is being received from attendees and participants. Mr. Irving also mentioned that the concert and aerial display on the night of Friday, March 20, 2015 was also a success.

- **Development and Activities**

Avgas sales were up 10 percent for the month of February, and Jet-A fuel sales were up 46 percent, compared to the same month last year. There are no vacant hangars at the airport, and no hangars are used for non-aviation purposes.

- **Miscellaneous**

The Antelope Valley 99s will host its annual poker run on April 12, 2015. All proceeds will go to the support of various aviation scholarships.

Commissioners Lord and Amundson thanked and complimented Mr. Irving, American Airports Corporation, and County of Los Angeles' staff for a successful air show.

### **C. County Aviation Division Report – Mr. Richard Smith Reported on the Following Items**

- **Expense and Revenue Report for February 2015**

Mr. Smith provided the Commission with copies of the expense and revenue report for February 2015 and offered to answer any questions.

Commissioner Simmons inquired about charges from Programs Development Division. Mr. Smith explained the charges pertain to grant work and environmental activities, for example the airport layout plan.

Commissioner Simmons also questioned clothing expense, and Mr. Smith replied that the expense was for the commemorative patches that were given out to attending children at the end of the air show at General William J. Fox Airfield and for the staff shirts too. Commissioner Amundson added that children and parents were very content with the patches.

Mr. Smith informed the Commission that Aviation Division received a reimbursement from the State of California of \$670,232 for Fuel Station Monitoring Project at the San Gabriel Valley Airport. In addition, a much larger reimbursement is expected for the activities that took place at Compton/Woodley Airport.

The original cost proposal for the new entryway sign at San Gabriel Valley Airport was approximately \$600,000, which was rejected by the County engineers. After selecting a second Job Order Contractor, the County received the final proposal which is aligned with the engineer's estimate of \$335,000. Out of this cost, approximately \$217,000 will be for the sign construction including the digital marquee display. Other costs include mobilization, demo, electrical, landscaping, and irrigation upgrades. Secretary Butts suggested that business be charged for advertisement to regain some of the cost. Mr. Smith acknowledged that there are opportunities with advertising and explained that the amount that would be recuperated by charging would not make an immediate substantial impact on the total cost. Mr. Smith asked the Commission for support and feedback on moving forward with the final design and construction of the sign.

Commissioner Amundson expressed his support in having a sign that will represent the airport in a positive manner. Commissioner Lord made a motion to support current design plans and Commissioner Carrel seconded, the motion carried with Commissioner Simmons abstaining from the vote.

- **Airport Noise Monitoring Reports**

Mr. Smith informed the Commission that the airport noise monitoring contract went out for bid again, and only one consultant submitted a proposal. Mr. Christopher Jean, our current consultant, submitted a bid which includes a cost of \$650.00 per report, an increase of \$100.00 per report. He also explained that this cost is reimbursed by the program airports, Los Angeles International Airport, Van Nuys Airport, Long Beach Airport, and Bob Hope Airport.

- **Solicitation at Whiteman Airport**

A request for qualifications was done for the development of a helicopter operating area at Whiteman Airport, consistent with the recently-adopted Airport Master Plan. Two responses were received which are currently being reviewed. It is anticipated that a formal request for proposals will be provided to both respondents in the coming weeks.

- **Barnes Aviation Lease**

Mr. Smith briefly mentioned that the new Barnes Aviation lease agreement will be presented to the Board of Supervisors for approval early next month.

- **Airport Layout Plan**

The airport layout plans for Brackett Field Airport, Compton Airport, and San Gabriel Valley Airport, are 70 percent complete and should be done by June 2015.

- **Restrooms at Brackett Field Airport**

The building to serve as the new public restroom facility at the airport's wash rack is currently being manufactured, and the site plan was modified to meet current building codes that were recently changed.

- **Compton/Woodley Airport Runway Repairs**

Runway repairs are scheduled for April 28, 2015. The runway will be closed for one day to facilitate cutting and patching the large section on the runway, and notices will be sent out to tenants and a notice to airmen will be issued.

- **Exit Taxiway at Fox Airfield**

Mr. Smith informed the Commission that there are 100-percent plans and specifications for the exit taxiway at General William J. Fox Airfield, and there is one more opportunity for comments before it goes out to bid. Construction should start by late spring 2015.

**D. General William J. Fox Airfield Items**

None.

**III. PUBLIC COMMENT – OPEN FORUM**

Mr. Mac Mendoza from the Milestones of Flight Air Museum provided the Commission a summary of activities for the last six months at the museum.



Mr. Frank C. Roberts, Commissioner for the County of Los Angeles Workforce Investment Board, and former Mayor of Lancaster, provided a brief history on the establishment of the Milestones of Flight Air Museum and expressed his support in keeping the museum open with the same lease terms.

**IV. NEXT COMMISSION MEETING WILL BE ON:**

**Wednesday, April 29, 2015, at 7 p.m.  
at Whiteman Airport  
10000 Airpark Way  
Pacoima, CA 91331-7393  
(818) 896-5271**

A motion by Commissioner Simmons to adjourn the meeting and seconded by Commissioner Carrel, Chairman Holloway adjourned the meeting at 11:14 a.m.

Respectfully submitted,

Harvey Holloway, Chairman  
Los Angeles County Aviation Commission

CD:

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