



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

AVIATION COMMISSION

"To Enrich Lives Through Effective and Caring Service"

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MEMBER

LOS ANGELES COUNTY AVIATION COMMISSION

November 29, 2017, meeting

San Gabriel Valley Airport

4233 Santa Anita Avenue

El Monte, CA 91731-1670

(626) 448-6129

IN ATTENDANCE

Chairman George G. Butts
Secretary Clinton Simmons
Commissioner Peter Amundson
Commissioner Curt Castagna
Commissioner Harvey A. Holloway
Commissioner Dennis C. Lord
Commissioner Steve A. Weeks

OFFICIALLY EXCUSED

Commissioner Penelope Cornwall
Commissioner Gabriel Perez

COUNTY OF LOS ANGELES - DEPARTMENT OF PUBLIC WORKS STAFF

Mr. Richard Smith, Aviation Division Chief
Mrs. Claudia Delgado, Staff Assistant

AMERICAN AIRPORTS CORPORATION - AIRPORT SERVICES STAFF

Mr. Scott Wardle, Regional Director
Mr. Pete Lonctaux, Manager, Brackett Field Airport
Mr. Steve Irving, Manager, General William J. Fox Airfield
Mr. Enrique Curioso, Manager, San Gabriel Valley Airport
Mr. Andrew Marino, Manager, Whiteman Airport

GUESTS

Mr. Winn Williams, Port Hangar Association
Mr. Gil Viramontes, San Gabriel Valley Airport Association
Mr. Bruce Busch, San Gabriel Valley Airport Tenant

CALL TO ORDER

Chairman George G. Butts called the meeting to order at 10 a.m.

I. PLEDGE OF ALLEGIANCE

Chairman George G. Butts led the Pledge of Allegiance.

A. Minutes

The minutes for the October 25, 2017, meeting were unanimously approved on a motion from Commissioner Castagna, seconded by Commissioner Holloway.

B. American Airports Corporation - Contract Manager Report

Mr. Scott Wardle Reported on American Airports Corporation Items

The third-party lessee at Whiteman Airport completed the renovations to the restrooms in Hangar Row HH, and water is now accessible. Mr. Wardle also updated the Commission on the activity taking place with leases at the County airports and the process to approve future leases.

The deadline for responses to the request for proposals for the south hangar at San Gabriel Valley Airport has passed. Only one proposal was received.

Mr. Pete Lonctaux Reported on Brackett Field Airport Items

Mr. Lonctaux reported that repairs are underway to stop leaks in the water main at the airport.

The Brackett Airmen Association holds its monthly meeting on the first Thursday of every month and Display Day on the third Sunday of every month.

The annual holiday event will be held on December 10, 2017.

Eighty-one percent of the aircraft hangars are occupied, and 25 percent of the occupied hangars are used for non-aviation storage purposes.

Avgas fuel sales are up 2 percent, and Jet-A fuel sales were down 15 percent, compared to last year. Aircraft operations on the airport were up 1.15 percent.

Mr. Lonctaux provided the Commission with a summary of the marketing fund expenditures that took place in the month of November 2017.

Mr. Carlos Diaz Reported on Compton/Woodley Airport Items

The timer on the watering system was adjusted to minimize water consumption in anticipation of future rain.

The County of Los Angeles Agricultural Commissioner/Weights and Measures Department tested the fuel pump and fuel truck, and on November 7, 2017, the fuel truck was sent to a local shop for a smog check; the results were positive.

Mr. Diaz informed the Commission that the Runway and Taxiway Rehabilitation project has not commenced. Surveying and soil testing are taking place at the airport.

An upgrade to the security lighting system was approved by the County; LED lighting will be installed along the perimeter fence.

The Experimental Aircraft Association hosted its Young Eagles event on October 28, 2017.

The Compton/Woodley Airport Users Group will hold its annual holiday party on December 15, 2017, and participants attending the event will be asked to bring a \$10 unwrapped gift.

On December 22, 2017, the California Black Aviation Association will host its annual brunch at Ports O'Call restaurant in San Pedro.

Ninety-nine percent of the hangars on the airport are occupied. Avgas fuel sales are down 13 percent, year to date.

Mr. Andrew Marino Reported on Whiteman Airport Items

The Jet-A fuel truck was taken to a local shop for a smog check.

On December 14, 2017, the annual fire extinguisher recertification will take place in conjunction with the airport association holiday party.

The prospective restaurant operator is working on a plan to present to airport management.

The American Heroes Air Show took place at Hansen Park on November 4, 2017. On December 8, 2017, the annual Santa Claus Fly-In will take place at the airport.

The next Young Eagles event will be held on December 23, 2017.

Eighty-nine percent of the hangars on the airport are occupied, and 13 percent of the occupied hangars are used for non-aviation storage.

Avgas fuel sales are up 13.1 percent, and Jet-A fuel sales are down 3.5 percent, year to date. Aircraft operations on the airport were up 12.8 percent.

Mr. Steve Irving Reported on General William J. Fox Airfield Items

The project to remove the underground storage tank is complete. Core sampling and other tests were done on Runway 6/24 in preparation for the upcoming runway pavement rehabilitation project.

Barnes Aviation recently lost a pilot resulting after an aircraft accident that occurred in Tehachapi last month. The accident is still under investigation.

The Pilot's Association will hold its annual Christmas party in the terminal building on December 9, 2017.

The airport association hosted its pancake breakfast, and the Wings and Wheels hosted their event on October 28, 2017.

Avgas fuel sales are up 11 percent, and Jet-A fuel sales are up 200 percent, year to date. There are four vacant hangars, and no hangars are used for non-aviation storage purposes. Aircraft operations on the airport were up 14 percent.

Mr. Irving provided a summary to Commissioner Amundson on the line up and advertisement taking place for the upcoming air show.

Mr. Enrique Curioso Reported on San Gabriel Valley Airport Items

The Air Quality Management District conducted fuel island testing, and on October 31, 2017, a runway safety team meeting was held at the airport.

A Fly-In Fair was held on October 15, 2017, and on October 29, 2017, the annual Airport Open House was held. Mr. Curioso thanked those who assisted with a very successful event.

Forty-two hangars at the airport are vacant, and 19 percent of the occupied hangars are used for non-aviation.

Avgas fuel sales were down 50 percent, and Jet-A fuel sales were down 54 percent, compared to last year. Aircraft operations on the airport were down 11 percent.

C. County Aviation Division Report – Mr. Richard Smith Reported on the Following Items:

Mr. Smith provided the Commission with copies of the October 2017 Expense and Revenue Report and provided an explanation to Secretary Simmons on the geotechnical expenditures.

Mr. Smith introduced Ms. Tessa Roman as a new employee of the Aviation Division.

Chairman Butts shared with the Commission that he participated in a DART exercise and stressed on the importance of having aviation and small airports available during emergencies.

- **Assembly Bill 483 Air Pollution**

On November 2, 2017, Assemblyman Bocanegra's staff toured the airport.

- **Capital Project Updates**

Mr. Smith provided a summary of capital projects taking place at all five County-owned airports and a fact sheet with capital project information.

D. County Airports Nonpermanent Hangars and Temporary and Portable Structure Draft Policy

Commissioner Castagna presented the County Airports Nonpermanent Hangars and Temporary and Portable Structure Draft Policy to the Aviation Commission. Commissioner Castagna and Mr. Smith elaborated on the draft policy and asked the Commission to review the draft and forward any comments to Ms. Claudia Delgado, as she will serve as the repository. In addition, the draft policy will be distributed to airport leadership for an opportunity to share their comments. The Commission will meet in January to make a motion on the policy.

E. Election of Commission Officers for 2018

Chairman Butts announced the nominations for Commission Officers for 2018 as follows: Clinton Simmons, as Chairman; Dennis C. Lord, as Vice Chairman; and Peter Amundson, as Secretary.

F. Approval of 2018 Meeting Calendar

Chairman Butts presented the 2018 Commission Meeting Calendar. Commissioner Amundson moved to accept the calendar, and Secretary Simmons seconded the motion. The motion was accepted and carried as presented.

G. San Gabriel Valley Airport Items

Mr. Smith updated the Commission on projects that are ongoing at the airport. In addition, Mr. Smith informed the Commission and everyone in attendance that tenants will be inconvenienced while the project is taking place, but informed that airport staff is available to assist tenants.

II. PUBLIC COMMENT – OPEN FORUM

Mr. Gil Viramontes, San Gabriel Valley Association, stated that he would like to see the south hangar with a renter. Mr. Wardle responded by restating that American Airports Corporation received one proposal, and they were in discussion with the proposer.

Mr. Winn Williams, Port Hangar Association, requested from the Commission the option of staying on the airport until the Federal Aviation Administration responds to their complaint.

III. NEXT COMMISSION MEETING WILL BE ON:

**Wednesday, January 24, 2018, at 10 a.m.
at Brackett Field Airport
1615 McKinley Avenue
La Verne, CA 91750-5846
(909) 593-1395**

The meeting was adjourned at 11:08 a.m.

Respectfully submitted,

George G. Butts, Chairman
Los Angeles County Aviation Commission

RS:cd
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