



GAIL FARBER
Director of Public Works

COUNTY OF LOS ANGELES

AVIATION COMMISSION

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

LOS ANGELES COUNTY AVIATION COMMISSION

September 28, 2016, Meeting
General William J. Fox Airfield
4555 West Avenue G
Lancaster, CA 93536-8401
(661) 940-1709

COMMISSIONERS

PENELOPE CORNWALL
CHAIR

GEORGE G. BUTTS
VICE-CHAIR

ANGELO R. CARDONO
SECRETARY

PETER M. AMUNDSON
MEMBER

HARVEY HOLLOWAY
MEMBER

DENNIS C. LORD
MEMBER

GABRIEL PEREZ
MEMBER

CLINTON SIMMONS
MEMBER

STEVE A. WEEKS
MEMBER

IN ATTENDANCE

Vice-Chair George G. Butts
Commissioner Peter M. Amundson
Commissioner Harvey A. Holloway
Commissioner Dennis C. Lord
Commissioner Clinton Simmons
Commissioner Steve A. Weeks

OFFICIALLY EXCUSED

Chair Penelope Cornwall
Secretary Angelo R. Cardono
Commissioner Gabriel Perez

COUNTY OF LOS ANGELES - DEPARTMENT OF PUBLIC WORKS STAFF

Mr. Richard Smith, Aviation Division Chief
Mrs. Claudia Delgado, Staff Assistant

AMERICAN AIRPORTS CORPORATION - AIRPORT SERVICES STAFF

Mr. Scott Wardle, Regional Director
Mr. Pete Lonctaux, Manager, Brackett Field Airport
Mr. Steve Irving, Manager, General William J. Fox Airfield
Mr. Jared Birch, Manager, San Gabriel Valley Airport
Mr. Andrew Marino, Manager, Whiteman Airport

CALL TO ORDER

Vice-Chair Butts called the meeting to order at 7 p.m.

I. PLEDGE OF ALLEGIANCE

Vice-Chair Butts led the Pledge of Allegiance.

II. MATTERS FOR CONSIDERATION AND ACTION BY THE COMMISSION

A. Minutes

The minutes from the August 31, 2016, meeting were unanimously approved on a motion from Commissioner Lord, seconded by Commissioner Weeks.

B. American Airports Corporation - Contract Manager Report

Mr. Scott Wardle Reported on American Airports Corporation Items

Mr. Wardle informed the Commission that American Airports Corporation (AAC) engaged a vendor who designs restaurant space to facilitate the essentials for a future restaurant at Whiteman Airport.

Plans for the helicopter operations area development at Whiteman Airport have stopped. The selected bidder has withdrawn for loss of financial backing. Mr. Wardle and Mr. Smith informed the Commission they plan to move forward with the project by splitting the project into phases and having different contractors perform the work. This may delay the Civil Air Patrol's relocation, and in the meantime, they will have to continue using the current trailers.

Mr. Pete Lonctaux Reported on Brackett Field Airport Items

The sweeper was repaired, and the unit is now operational.

- **Development and Activities**

Mr. Lonctaux informed the Commission that an individual from the East Coast is interested in taking over the Nolstagia Airways hangar, and that AAC is reviewing the plans the individual submitted.

Eighty-four percent of the aircraft hangars are occupied, and 23 percent of the occupied hangars are used for non-aviation storage purposes.

Avgas fuel sales were down 21 percent, and Jet-A fuel sales were up 37 percent, compared to the same month last year.

Aircraft operations were down 14 percent, compared to the same month last year.

- **Meetings and Events**

The Open House event at Brackett Field Airport is scheduled for October 16, 2016. Mr. Lonctaux shared with the Commission the types of advertisements that are taking place. Commissioner Simmons inquired about the resources and cost for advertising through the two local radio stations.

The annual Runway Safety Action Team meeting is scheduled for September 29, 2016.

Mr. Lonctaux met with staff from the Palm Springs Air Museum regarding the C-47 that will fly during the Open House event and the extensive gift shop that will be available at the Open House.

Mr. Andrew Marino Reported on Compton/Woodley Airport Items

- **Management and Maintenance**

Mr. Marino informed the Commission he is currently seeking quotes to replace the 30 panels on the sound wall with noncorrosive material.

- **Development and Activities**

Ninety-seven percent of the hangars on the airport are occupied, and 34 percent of the occupied hangars are used for non-aviation storage purposes.

Avgas fuel sales were up 27 percent, year to date.

- **Meetings and Events**

The Experimental Aircraft Association Chapter 96 will host its Remote-Control Model Expo on October 1, 2016, from 9 to 3 p.m.

On October 8, 2016, Compton/Woodley Airport will host a Household Hazardous Waste event from 9 a.m. to 3 p.m.; from 11 a.m. to 3 p.m., the Young Eagles will have an event at the airport.

The Experimental Aircraft Association hosted its third Food Truck event. The next Food Truck event will be held on September 18, 2016.

Mr. Andrew Marino Reported on Whiteman Airport Items

The California Department of Food and Agriculture's Division of Measurement Standards' annual weights and measure inspections of the fuel pumps and fuel trucks and the South Coast Air Quality Management District's vapor recovery tests were performed, and both inspections results were positive.

The coded lock on the main pedestrian gate was replaced after someone inside the airport destroyed it with a hammer.

Mr. Marino informed the Commission that he will purchase new signage to replace old signs along Airpark Way. Signs will include the names of the airport organizations. The signs will be purchased with funds from AAC's Fiscal Year 2016-17 Marketing Fund.

- **Development and Activities**

Ninety-one percent of the aircraft hangars are occupied, and 14 percent of the occupied hangars are used for non-aviation storage purposes.

Avgas fuel sales are down 8.6 percent, and Jet-A fuel sales are up 3 percent, year to date.

Aircraft operations are up 1.9 percent, year to date.

- **Meetings and Events**

The Professional Helicopter Pilots Association held its first meeting in the new conference room facility this past month.

The Whiteman Airport Open House event was held on September 24, 2016, at the new terminal building. Approximately 1,000 people attended, making the event a total success. Mr. Marino informed the Commission that proper planning and additional advertising was instrumental in making the Open House a success. He also thanked Vista Aviation for its contributions to the Open House.

Whiteman Airport Association will host its monthly meeting on October 20, 2016.

On Saturday, October 22, 2016, the Experimental Aircraft Association will host its Young Eagles event.

Commissioner Simmons inquired on the increase in Jet-A sales. Mr. Marino noted that it was not much, but the slight increase could be attributed to an increase in new helicopter usage.

Mr. Jared Birch Reported on San Gabriel Valley Airport Items

- **Maintenance**

Mr. Birch informed the Commission that Southern California Edison is carrying out a savings program to upgrade incandescent and fluorescent lighting with new lighting technology that will be starting with the terminal building and some hangars.

Mr. Birch informed the Commission that the trees will be removed and replaced with smaller trees within the next 2 weeks.

- **Projects**

Birch informed the Commission that a change order which includes the pouring of concrete from the main gate to the fuel pit and the addition of two helipads are currently awaiting approval from the Board of Supervisors. This change order will be the final stage for Phase I of the Apron Pavement Rehabilitation Project.

- **Development and Activities**

Twenty-three hangars are vacant, and 29 percent of the occupied hangars are used for non-aviation storage purposes.

Avgas fuel sales were down 52 percent, and Jet-A fuel sales were down 68 percent, compared to the same month last year.

Aircraft operations on the airport were down 15.5 percent, compared to the same month last year.

- **Meetings and Events**

The annual Open House event will be held on Saturday, October 15, 2016. Mr. Birch informed the Commission that advertisement for this event will be distributed. Also, a large banner is on display on Lower Azusa Road, and Mr. Gabe Lopez is working on posters for this event.

Mr. Steve Irving Reported on General William J. Fox Airfield Items

Mr. Irving informed the Commission that Rockport Shoes had a filming crew and photo shoot at the airport on September 2016.

The airport was shut down because a leak was detected in the terminal building. The airport was operational within 5 hours.

The Antelope Valley College is interested in leasing the old museum hangar and is pleased with possibly having the college as tenant.

Plans for the air show are moving forward. Mr. Irving informed the Commission that Commissioner Lord was hired to be the military liaison by the Air Show Board and is excited about the upcoming air show.

- **Development and Activities**

Avgas fuel sales are down 46 percent, compared to last year. Jet-A fuel sales are down 49 percent, year to date.

There is one vacant hangar, and no hangars are used for non-aviation storage purposes. Airport operations are down 32 percent from over last year's operations.

- **Miscellaneous**

Mr. Irving expressed to the Commission that he attributes the drop in gas sales to the delay with the airfield taxiway project. Commissioner Simmons further inquired on the causes for the delay with the project.

Mr. Irving and Mr. Smith provided a summary on the specifications the FAA requires when concrete is poured on the airport. At this time, County Counsel has granted additional time to the contractor to see if they will be able to comply. On October 11, 2016, the contractor will conduct a pour test.

Commissioner Lord asked Mr. Irving if he foresees a problem with the pending project and the upcoming air show. Mr. Irving and Mr. Smith assured that there should not be any problems with the upcoming air show.

Commissioner Simmons expressed his concern with the lighting on the main entrance sign. At night, the sign is not visible; and he would like to see lighting added to the sign.

Commissioner Weeks complimented the airport managers in taking the initiative to move forward in conveying the marketing funds to promote the County airports.

C. **County Aviation Division Report – Mr. Richard Smith Reported on the Following Items**

- **August 2016 Expense and Revenue Reports**

Mr. Smith provided the Commission with copies of the August 2016 Expense and Revenue Reports and offered to answer questions.

- **Federal Aviation Administration Inquiry on Non-Aviation Use at Brackett Field Airport**

Mr. Smith informed the Commission that the inquiry was for the southeast development at Brackett Field Airport. A response was submitted to the FAA as well as the non-aeronautical use in aircraft hangars policy for the five County airports.

- **Fiscal Year 2017-18 Budget**

Mr. Smith informed the Commission that for the Fiscal Year 2017-18 budget, Aviation Division is planning to purchase a small sweeper for the airports.

- **The Title VI Plan**

Mr. Smith informed the Commission that the Title VI Plan for the airports is in final draft and will be available for viewing on the Aviation Commission website.

- **Sustainability Plan**

Mr. Smith briefly described to the Commission the Sustainability Plan and what it entails and who is going through the certification process at this time.

- **Los Angeles County Aviation Commission Awards and Recognition Program**

Commissioner Weeks proposed a new program to recognize exemplary organizations and/or individuals who have impacted the airports in a positive manner. The program will consist of two awards; The Chairman's Award and the Distinguished Service Award for individuals who displayed leadership and outstanding dedication to the Los Angeles County Airport system. In addition to the two annual awards, will be Certificates of Appreciation will be presented throughout the year. The recipient of the awards will be selected by the Commission Officers.

D. **General William J. Fox Airfield Items**

None.

III. PUBLIC COMMENT – OPEN FORUM

Commissioner Lord invited all to attend the Model Expo and shared the types of demonstrations that will be on display. The event will be held at Compton/Woodley Airport.

IV. NEXT COMMISSION MEETING WILL BE ON:

**Wednesday, October 26, 2016, at 10 a.m.
Whiteman Airport
10000 Airpark Way
Pacoima, CA 91331-7393
(818) 896-5271**

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Angelo Cardono, Secretary
Los Angeles County Aviation Commission

CD:cb

P:\avpub\ADMIN\Commission\Minutes\2016\Minutes_September 28, 2016.doc