

ROAD CLOSURE/DAMAGE REPORTING

Disaster Routes play a primary role in disaster response and recovery. During a disaster and immediately following, Disaster Routes are used to transport emergency equipment, supplies and personnel into an affected area. Disaster Routes are also utilized by fire, emergency medical services and others involved with public safety for life saving measures. Knowing the status of the routes benefits all jurisdictions in the Operational Area by saving valuable time and minimizing last minute rerouting. Each jurisdiction is responsible for reporting road closures and road damages in their area. Disaster routes have priority for clearing, repairing and restoration over all other roads.

The County's Emergency Management Information System (EMIS) is the primary and preferred method of reporting road closure and road damage. EMIS allows for quick reporting and sharing of information.

NOTE: If the County's Emergency Management Information System (EMIS) is not available, road closure or road damage should be reported to the Sheriff Watch Commander or Sheriff Station-Emergency Operations Center (if activated) at the Sheriff Station serving the area. Road closure and road damage can also be reported to the Los Angeles County Department of Public Works by calling (800) 456-HELP (4357).

To report road closure or road damage in EMIS, first log onto EMIS then perform the following steps:



Figure 1

1. Click the *Incidents* tab (see fig. 1)
2. When in Incidents, click *Add New Incident* (see fig. 1)

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NEW INCIDENT

Red Asterisk (*) Indicates Required Field

<p>Select City*</p> <ul style="list-style-type: none"> Artesia Avalon Azusa Baldwin Park Bell Bell Gardens Bellflower Beverly Hills Bradbury Burbank 	<p>Select Incident Type*</p> <ul style="list-style-type: none"> Public Health/Medical Radio Failure Road Closure Road Damage Search and Rescue Sewage System Damage Shelter Operations Swift Water Rescue Swift Water Staging Terrorism
<p>Creators Job*</p> <input type="text"/>	
<p>Comments*</p> <input style="width: 100%; height: 50px;" type="text"/>	
<p>Action Taken</p> <input style="width: 100%; height: 50px;" type="text"/>	
<p>Criticality*</p> <input type="text" value="WHITE - Information Not Provided or Not Applicable."/>	
<p>Location Type*</p> <input type="text" value="--Please Select Location Type--"/>	

Figure 2

3. Under *Select Incident Type*, select either Road Closure or Road Damage as appropriate (see fig. 2)
4. Under *Comments*, include the street name of the affected street, the street limits (to street/from street), whether or not the street is a Disaster Route, reason for closure or type of damage and estimated reopening dates (if known).

Example: N. Eastern Ave closed between Woolwine Dr and Rosilyn Dr due to a ruptured water pipe. All lanes closed. This portion of N. Eastern Ave is not a disaster route. No estimated reopening date is available at this time.
5. Fill in the other requested information then click the *Submit* button (see fig. 2)

If you need an EMIS account or EMIS training, please contact your DMAC.