

Sustainable Solid Waste Management Future Roadmap Implementation Working Group: Subcommittee Meeting

Los Angeles County Department of Public Works
900 S. Fremont Ave, Alhambra CA 91803
Conference Rooms B & C

Thursday, February 4, 2016
9:00 a.m. – 11:00 a.m.

MEETING SUMMARY

Welcome and Introductions

Coby Skye, Public Works

- Attendees were welcomed and participants introduced themselves.
- Coby noted the theme of today's meeting was Planning and Measurement.
- The new meeting format has worked effectively. For this meeting, we will reconvene at the end and each subcommittee will provide a short summary of what each breakout group discussed.

General Plan and Community Climate Action Plan Presentation

Connie Chung and Kristen Holdsworth, Regional Planning ([Presentation](#))

- The [General Plan](#) (Plan), adopted by the Board of Supervisors in October 2015, is a long-term vision of growth and conservation for the unincorporated areas of Los Angeles County through 2035. It includes:
 - Guiding Principles to emphasize the concept of sustainability throughout the Plan.
 - [Planning Areas Framework](#) to facilitate the planning of all unincorporated areas through 11 identified planning areas.
 - General Elements such as land use, air quality, public services and facilities, housing, etc.
- The [Community Climate Action Plan](#) (CCAP) was developed as a stand-alone component of the Air Quality Element in the Plan.
 - There is commonality between the Roadmap, the General Plan, and CCAP.
 - It establishes greenhouse gas (GHG) reduction targets consistent with AB 32 and provides a roadmap to successfully implement GHG reduction measures.
 - Identification of reduction measures was a year-plus process of meetings with County departments and community groups.
 - There are two types of climate action plans: community and municipal.
 - The CCAP addresses emissions from unincorporated Los Angeles County communities.

- A Municipal Climate Action Plan, headed by the Internal Services Department, focuses on reducing emissions in County facilities and operations.
- As of the end of 2014, the County is 35% of the way towards its 2020 emissions goals.
- The General Plan and CCAP pave the way to the Roadmap's next steps: reaching out to the broader community of stakeholders, particularly the cities, and incorporating specific measurements to make sure we are on the right track.

Planning and Measurement

Strategy 2: Measuring Results

- What are our milestones this year?
 - Determine milestones by focus area/subcommittee.
- How are we going to measure our progress?
 - Establish benchmarks.
 - Look at what data other Departments have and build on from it.

Breakout Sessions

- County Unincorporated Communities (CUC) Subcommittee
 - Explore options to Enhance Organics Recycling. (Strategy 1, Initiative A)
 - Determine the feasibility of an organic waste recycling ordinance. (Strategy 1, Initiative A)
 - Will need decipher how simple or complex an ordinance will need to be and whether to create and develop complex regulations.
 - Consider distinguishing between performance standards versus establishing guidelines.
 - Develop draft living document of pros/cons of potential items in an ordinance. Some potential items would include enforcement of AB 1826, requiring compostable containers at food establishments, and food donation requirements for markets.
 - Could also provide incentives/grants to businesses that are AB 1826 compliant.
 - a. Coordinate with the Community Development Commission and other agencies.
 - Work with the Outreach and Education Subcommittee to prepare outreach materials and increase mechanisms to inform the CUC of recycling laws by April 1, 2016.
 - a. Food Donation steering committee
 - b. Education on Good Samaritan, branding, expiration, etc.
 - Identify what is currently measured, what should be measured, and how to get that information with regards to waste management in the CUC this year. (Strategy 1, Initiatives C1, C2, C3, and D1 among others)
 - Includes evaluating fiscal impacts of alternative collection methods, and source separation vs. facility-separation.
 - Develop a proposed list of implementation programs/policies to incorporate into the next CCAP this year.

- Regional/Countywide (R/CW) Subcommittee
 - Illegal Dumping Program (Strategy 2, Initiatives A-B)
 - Identified need to communicate to garbage disposal district and commercial franchise area residents how to properly dispose of their bulky items.
 - a. Conduct outreach in order to disseminate this information.
 - Tonnages and types of items reported through the Illegal Dumping Program should be analyzed in an illegal dumping waste characterization study.
 - Illegal Dumping and Mattress Extended Producer Responsibility programs should be integrated – County could recover money from mattresses that are properly disposed of after being reported through the Illegal Dumping Program.
 - Waste Tire Recycling Program (Strategy 2, Initiative A; Strategy 3, Initiative A)
 - Track locations where illegal dumping of tires is reported – determine locations that would benefit from more outreach and waste tire collection events.
 - Smart Gardening Program (Strategy 1, Initiative C)
 - County residents currently informed of workshops through mailed postcards and flyers.
 - Publicizing workshops online could increase attendance and reach a different audience.
 - In the future, publicize workshops more through social media to determine if this results in an increase in attendance
 - School Gardening Program (Strategy 1, Initiative C)
 - Track the percentage of schools that continue to maintain active gardens a certain period of time after installation.

- County Operations (C/O) Subcommittee
 - Programs and Services
 - Develop list of typical department contracts where sustainable practices can be included and develop template language. (Strategy 1, Initiative A1)
 - Include new policies in new purchasing and waste disposal/recycling contracts. (Strategy 1, Initiatives A2, A4)
 - Develop program options for different sized/funded facilities. (Strategy 1, Initiative A3)
 - Update Green Purchasing Policy. (Strategy 1, Initiative A4b)
 - Develop more specific parameters in contract materials, products, and services reflecting sustainable practices and policies.
 - Develop methods and outreach materials for recycling and sustainability programs to quickly implement in departments (Strategy 1, Initiative C3)
 - Include departments and Roadmap subcommittee in the review process of outreach materials.
 - Develop methods and outreach materials for the main 5 goals of programs.

- Measuring Results
 - Continue to coordinate sustainability efforts with County facilities (assessments, etc.) (Strategy 2, Initiative A1)
 - Follow up with contracted vendors for data to evaluate implementation of sustainable policies. (Strategy 2, Initiative B3)
- Outreach & Education
 - Coordinate with Charitable Giving and Workplace programs in County facilities to include application of County internal sustainability practices and policies (eg: EPS ban). (Strategy 4, Initiative B3)
 - Include a discussion of Green Initiatives in training sessions for contract developers.
- Next steps and priorities
 - Establish baseline of waste reduction and recycling practices at County facilities.
 - Assist with implementation of paper reduction and recycling in all County departments and facilities.
 - Develop more specific standards, and assist with implementation of future County contracts to include sustainable practices.
 - Develop outreach materials and campaigns to quickly implement sustainable practices in all County departments and facilities.
 - Obtain updated County Document Retention Policy and assist in its dissemination and practice in all County departments and facilities.
- Outreach and Education Subcommittee
 - Recap on last month's discussion
 - Educate businesses on Good Samaritan Food Donation Act.
 - Collaborate with like-minded departments/entities to maximize outreach.
 - Use social media.
 - Develop tools and resources such as the Roadmap brochure and online FAQs.
 - Encourage repair instead of replace.
 - Revision of the Hazardous Household Waste (HHW) collection event survey questions to obtain better information. We are replacing paper surveys with mobile tablet-based surveys.
 - What kinds of questions should we ask? We don't need to ask what was brought, the contractor provides this information.
 - Suggested questions included asking for: Zip code or city? Have you been to an HHW event before? Have you visited other HHW events or permanent centers? How many events do you attend a year? How likely are you to return? Age/gender?
 - Create a knowledge-based survey for County residents to find out what residents currently know about recycling to establish a baseline for future surveys.
 - Task for subcommittee participants was to come up with general survey questions on residents' perception of recycling to establish a baseline of information.

- Next phase is to determine a method of disseminating the survey.

Open Discussion and Next Steps

- The group reconvened and each subcommittee had an opportunity to provide a brief summary of their subcommittee's discussions.

Next Subcommittee meeting tentatively scheduled for April 14, 2016 at 9:00 A.M.

MEETING PARTICIPANTS

| County Operations Subcommittee | |
|---|----------------------------|
| Carlos Zimmerman | Beaches & Harbors |
| Crystal Dovalina | County Counsel |
| Candelaria Rodarte | Internal Services |
| Lois Giron | Internal Services |
| Peter Kim | Internal Services |
| Rick Teebay | Internal Services |
| Susana Ortega | Internal Services |
| Ted Lo | Internal Services |
| Inna Sarac | Medical Examiner - Coroner |
| Ada Lopez | Probation |
| Michelle Hochstein | Probation |
| La Salle Duong | Public Works - EPD |
| Nilda Gemeniano | Public Works - EPD |
| Carmen Izaguirre-Gomez | Regional Planning |
| Nick Morell | Sanitation Districts |
| Gregory Nelson | Sheriff |
| County Unincorporated Communities Subcommittee | |
| Michelle Hochstein | Probation |
| Bernadet Garcia-Silva | Public Health |
| Gerry Villalobos | Public Health |
| Maurice Pantoja | Public Health |
| Clark Ajwani | Public Works - EPD |
| Patrick Holland | Public Works - EPD |
| Suk Chong | Public Works - EPD |
| Lupe Carrillo | Public Works - PDD |
| Connie Chung | Regional Planning |
| Kristen Holdsworth | Regional Planning |
| Habib Kharrat | Sanitation Districts |

| Regional/Countywide Subcommittee | |
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| Mayen Alcantara | Arts Commission |
| Coby Skye | Public Works - EPD |
| Jalaine Madrid | Public Works - EPD |
| Joe Bartolata | Public Works - EPD |
| Kawsar Vazifdar | Public Works - EPD |
| Michael Harmon | Public Works - EPD |
| Wilson Fong | Public Works - EPD |
| Carlos Slythe | Public Works -EPD |
| Ingrid Williams | Public Works -EPD |
| Outreach and Education Subcommittee | |
| Ken Pellman | ACWM |
| Scott Hunter | ACWM |
| Jennifer Lieu | Arts Commission |
| Thomas McKenzie | Arts Commission |
| Christopher Nguyen | Auditor-Controller |
| Joe Gonzalez | Auditor-Controller |
| Melissa Saem | Auditor-Controller |
| Dan Zenarosa | Fire Department |
| Beatrice LeDuff | Public Health |
| James Dragan | Public Health |
| Angelica Gunderson | Public Works - EPD |
| Armando C. Aguilar | Public Works - EPD |
| Bereket Tadele | Public Works - EPD |
| Kathy Salama | Public Works - EPD |
| Larissa Yu | Public Works - EPD |
| Patrick Kwong | Public Works - EPD |
| Vanessa A. Olivas | Public Works - EPD |
| Andrea Moreno | SD 1 |