

# Sustainable Solid Waste Management Future Roadmap Implementation

## Working Group: County Operations Subcommittee

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Los Angeles County Department of Public Works  
900 S. Fremont Ave, Alhambra CA 91803  
Alhambra Room

Thursday, April 23, 2015  
9:00 AM – 10:15 AM

### MEETING SUMMARY

#### 1. Welcome and Introductions

- a. The people in attendance introduced themselves with 5 new participating Departments for this subcommittee.

#### 2. Recap Previous Meeting

- a. Provided background information on the Roadmap to a Sustainable Waste Management Future and the need to meet recent State legislation
- b. In October 2014, the Roadmap was adopted by the Board of Supervisors; the Subcommittees are the method by which the Roadmap will be implemented
- c. County operations subcommittee purpose is to identify roles and responsibilities of the Departments and coordinate efforts to reduce waste and enhance recycling in County Operations
- d. This Subcommittee's short-term priorities are to:
  - Evaluate and measure the success of existing recycling programs
  - Conduct waste assessments at County facilities
  - Evaluate County's purchasing practices
  - Develop pilot projects at County facilities
- e. During the previous meeting, it was mentioned to revitalize the recycling coordinator position, create consistent bins and signage across all Departments, utilize LA Conservation Corps for beverage container recycling and educational opportunities, create consistency for paper recycling, conduct waste assessments at 3 County facilities that volunteered, and administer a survey to all departments to understand abilities, needs, and recycling practices to establish a baseline for improvement.
- f. Public Works has an upcoming contract for the Commercial and Industrial Recycling Program that will assist with waste assessments at County facilities and make recommendations for waste diversion to comply with state recycling requirements.

#### 3. Presentation and Discussion of Internal Services Department's (ISD) Solid Waste Disposal and Recycling Contracts (Dennis Morelos and Lois Giron, ISD, see [Presentation](#) for details)

- a. Mr. Dennis Morelos and Ms. Lois Giron provided a presentation on the County's waste hauling contracts and purchasing agreements for County facilities administered by ISD
- b. ISD provides support to 35 County departments
- c. Facilities Ancillary Services Master Agreement (FASMA) covers various service categories such as pest control, moving/storage, and rubbish; additional service categories can be created upon request
- d. Current FASMA for rubbish collection expires in March 2016 with a possible extension through March 2018
- e. Currently 3 rubbish service providers on FASMA: Southland Disposal, USA Waste (a subsidiary of Waste Management), and Universal Waste
- f. The only current requirement for a FASMA rubbish vendor is to be properly licensed
- g. Potential additions to the waste hauling contract could be to add reporting requirements on the hauler to provide data on waste generation and recycling; and to provide minimum service levels to all County facilities to ensure compliance with AB 341 and AB 1826 (recycling and organics)
- h. If County facility is owned by County – uses FASMA vendor
- i. If County facility is leased by County – either owner or County FASMA handles waste
- j. Majority of group discussion was regarding need for reporting requirements within the contracts
  - Due to the time needed to implement contract language revisions, it may be best to extend the current FASMA until 2017 or 2018 and replace with a Request for Proposals that includes new language for reporting and recycling requirements
- k. It was noted that purchasing agreements can be established to shift the responsibility to the vendor to maintain a current supply, take back unused but working inventory and credit the County, and to even take back used inventory or special wastes to reduce the County's costs and liabilities associated with expired products, hazardous waste, etc. This would support the Roadmap initiatives related to Extended Producer Responsibility. Such policies should be considered as updates to the County's Environmentally Preferable Purchasing Policy.

#### **4. Discuss Departmental Survey**

- a. Public Works prepared a draft timeline to administer a survey to all County departments to determine the existing waste diversion efforts of County facilities to establish a baseline for measurement and performance
- b. An action plan with more detailed steps and schedule is expected to be completed in early May, after which we would finalize survey questions in June, create online version, test, and approve in early Fall, and administer the survey in December
- c. Recommendations and a follow-up with each department would be completed after survey results are analyzed

#### **5. Open Discussion and Next Steps**

- a. Need to finalize the Action Plan for the Departmental Recycling Survey
- b. May need a focus group of 5 or 6 departments to confirm objectives and questions for the survey
- c. Once the focus group is satisfied, submit the survey to all departments
- d. Public Works and ISD to collaborate on preparing schedule for contract revisions

#### **6. The next Subcommittee Meeting is tentatively scheduled for May 27, 2015 at 9:00 a.m.**

## Meeting Participants

<b>Name</b>	<b>Department</b>
Scott Hunter	AC Weights & Measures
Frank Estrada	Animal Care & Control
Dulce Maycumber	Auditor Controller
Carlos Zimmerman	Beaches & Harbors
Burt Kumagawa	CEO
Crystal Dovalina	County Counsel
Mark Tawadros	District Attorney
Alexander Ng	Fire
Alan Murphy	Fire
Erica Greene	Human Resources
Dennis Morelos	Internal Services
Lois Giron	Internal Services
Peter Kim	Internal Services
Rick Teebay	Internal Services
Ted Lo	Internal Services
Inna Sarac	Medical Examiner – Coroner
Armando C Aguilar	Public Works
Clark Ajwani	Public Works
Coby Skye	Public Works
David Coscia	Public Works
David Perez	Public Works
Gabriel Arenas	Public Works
Grace Leriget	Public Works
Juan Madrigal	Public Works
Kathy Salama	Public Works
La Salle Duong	Public Works
Pat Proano	Public Works
Patrick Holland	Public Works
Sevak Khatchadorian	Public Works
Stacy Harvey	Public Works
Susana Gonzalez	Public Works
Vanessa A. Olivas	Public Works
oun Sim	Public Works
Carmen Izaguirre-Gomez	Regional Planning
Nick Morell	Sanitation Districts
Mike Jones	Treasure Tax Collector