



COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS
APPLICATION FOR TREE PLANTING PERMIT

OWNER/APPLICANT NAME: DATE:

Property Address (Same as Planting Location) City Zip Code

Mailing Address City Zip Code

E-Mail Address: Telephone No.

The owner/applicant hereby makes application to perform work within the Public Highway at the location described above, subject to the provisions required by the Los Angeles County Code (LACC), Title 2, Division 1; LACC, Title 16, Division 1; and LACC, Title 16, Division 5, Chapter 16.76 as amended or the attachments hereon specified, AND THE SPECIFIED REQUIREMENTS INDICATED.

Permittee will defend, indemnify, and hold harmless the County of Los Angeles and its officers, agents, or employees from all claims or liability arising from any accident, loss, or damage to persons or property proximately caused by any actions or omissions to act by permittee or permittee's agents while engaged in the activities contemplated by this permit.

At the sole discretion of the Director of Public Works or an authorized representative, the County may remove all or any part of the work authorized by this permit without prior notice to permittee. The Director of Public Works or an authorized representative may exercise such sole discretion under circumstances including, without limitation, those in which the tree(s) planted under this permit interfere with the use of a County highway or create a safety hazard.

Permittee will reimburse the County for the reasonable cost of repairing damage to County improvements or property proximately caused by any actions or omissions to act by permittee or permittee's agents while engaged in the activities contemplated by this permit.

SCOPE OF WORK

of Trees Property Owner Proposes to Plant:

Species (Common Name):

Species (Scientific Name):

Owner must agree to conditions and requirements stated on this application and sign below for the application to be accepted for reviewed and processing.

Signature of Property Owner (Required)

Print Name of Property Owner

Bring this completed application to the permit office located at:

Address City Zip Code

REQUIREMENTS FOR OBTAINING A TREE PLANTING PERMIT

- Complete and sign the tree planting permit application. Only **complete** permit application packages will be accepted for review and processing.
- By signing the permit application, the Owner/Applicant certifies that they are familiar with the requirements of the County Lobbyist Ordinance (Los Angeles County Code, Chapter 2.160), and that all persons acting on behalf of the Owner/Applicant have complied with and will continue to comply with this ordinance throughout the application process.
- Owner/Applicant is responsible for contacting USA "Dig Alert" at www.digalert.org/index.asp or by calling 811 prior to performing any work.
- The smallest tree that can be planted is a 15 gallon tree.
- Owner/Applicant is responsible for planting and watering the tree as per the **Tree Planting Guidelines** made available on our website at www.dpw.lacounty.gov/rmd/parkways and which will also be attached to the signed permit.
- The proposed tree for planting must be on the list approved tree species which can be found on our website at <http://www.dpw.lacounty.gov/rmd/parkways/index.cfm?id=planting>. Use the Tree Services Locator by entering your address. After your property is located the website will automatically expand the list of the corresponding district. If you do not have access to the internet a list of approved tree species can be provided to you upon request.
- The owner is responsible for watering the newly planted tree for a period of 3 years with 10 to 15 gallons of water once a week during the spring/summer and 5 to 10 gallons of water once a week during the fall/winter.

FOR OFFICE USE ONLY

MMS Work Order Number: _____ Date: _____

Number of Tree(s) to be planted: _____

Species (Common Name): _____

Species (Scientific Name): _____

Asset Number(s): _____

Location meets current planting standards: **YES NO**