



**BUILDING CODE MANUAL  
 COUNTY OF LOS ANGELES  
 DEPARTMENT OF PUBLIC WORKS  
 BUILDING AND SAFETY DIVISION  
 Based on the 2011 LACBC**

**#124  
 1704  
 Article 2  
 10-22-12  
 Page 1 of 5**

**SPECIAL INSPECTORS**

Section 1704 of the Building Code details the need for and the duties and responsibilities of the special inspector. A special inspector is required by Section 1704.1 to be registered by the Building and Safety Division for their special knowledge or expertise in one or more specific disciplines. Each registered special inspector is issued a Certificate of Registration (sample below) which will indicate his/her County Special Inspector Identification Number (S.I.I.D. No.) and the type of work that the person is qualified to inspect. The disciplines include: Reinforced Concrete (C); Prestressed Concrete (P); Structural Masonry (M); and Structural Steel Bolting and Welding (W).

For more Special Inspection requirements see the following BCMs:

- BCM 1704.12, A1 – Special Inspection – Sprayed-Applied Fireproofing
- BCM 1704, A1 – Special Inspection – Epoxy and Other Adhesive Connections
- BCM 1704, A3 – Special Inspection – Seismic Resistance of Structural Wood



**Rodge**  
 106 Lowden Avenue  
 Stan , CA 9068

COUNTY OF LOS ANGELES  
 DEPARTMENT OF PUBLIC WORKS  
 BUILDING AND SAFETY DIVISION  
 CERTIFICATE OF  
 REGISTRATION  
 SPECIAL INSPECTOR

SIIDNo.: **0085**

Expiration Date:  
**8/30/2008**

SPECIALITY:  C  P  M  W

**DISTRICT OFFICES**

Antelope Valley	(661) 524-2390
Calabasas / Malibu	(818) 880-4150
Carson	(310) 952-1766
East Los Angeles	(323) 881-7030
La Puente	(626) 961-9611
Lomita	(323) 820-6500
San Gabriel Valley	(626) 574-0941
Santa Clarita	(661) 222-2940
South Whittier	(562) 946-1390
Southwest	(323) 820-6500
Universal	(818) 762-6284



Prior to initial arrival on a jobsite, the special inspector must contact the local Building and Safety district office and furnish the information necessary to complete the "Job Assignment for Registered Inspectors" (see attached). The special inspector shall call 24 hours prior to initial arrival at the job site and talk to the building inspector assigned to the job.

The purpose of contacting the building inspector is:

- For the building inspector to provide any special instructions on what the special inspector is to be particularly aware of.
- To establish rapport to operate as a team.

The special inspector must complete and file with the local district office the "Special Inspector Report" (see attached) periodically as required and at the end of the assignment. The report should clearly state the work inspected and note any discrepancies or special events. The report

must be signed by the special inspector, and if more than one Inspector is present on the same job, each must submit his/her own report(s).


If the registered special inspector is absent or unavailable at the job site, all work requiring special inspection must be stopped until a substitute is on the site. The substitute must likewise be Los Angeles County registered special inspector and comply with all County reporting requirements.

Supersedes BCM 1701 Article 1 dated 05-01-97

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Chief Engineer



COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS  
 BUILDING AND SAFETY DIVISION

**JOB ASSIGNMENT FOR REGISTERED INSPECTORS**

(This portion to be filled in by the personnel of the District Office)

**PERMIT NO.:** \_\_\_\_\_ **D.O.:** \_\_\_\_\_ **RECEIVED BY:** \_\_\_\_\_

**JOB ADDRESS:** \_\_\_\_\_

**CONTRACTOR:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**OWNER:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**SPECIAL INSPECTOR:** \_\_\_\_\_ **ADDRESS:** \_\_\_\_\_

**I.D. NO.:** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_

**CLASSIFICATION:**  CONCRETE (C)  PRESTRESSED CONCRETE (P)  MASONRY (M)  
 WELDING (W)  OTHER (O) \_\_\_\_\_

(This portion to be filled in by Special Inspector)

- I made personal contact with the above District Office on (Date) \_\_\_\_\_.
- I will commence inspection of the above job on (Date) \_\_\_\_\_.
- I agree to give constant personal inspection on the above job on work assigned to me as special inspector during progress of said assigned work.

\_\_\_\_\_  
 Signature of Special Inspector



LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS  
BUILDING AND SAFETY DIVISION

SPECIAL INSPECTOR REPORT

Each inspector must complete this report and mail it to the *District Office* where the permit was issued.

DAILY                      WEEKLY                      FINAL

TOTAL TIME ON JOB (IN DAYS) \_\_\_\_\_ BUILDING PERMIT NO. \_\_\_\_\_ DISTRICT NO. \_\_\_\_\_

JOB ADDRESS \_\_\_\_\_

GENERAL CONTRACTOR \_\_\_\_\_

SIZE OF BUILDING \_\_\_\_\_ NO. OF STORIES \_\_\_\_\_ TYPE OF WALL \_\_\_\_\_

TYPE OF WORK:            REINFORCED CONCRETE            MASONRY            HI-TENSILE BOLTING

PRESTRESSED CONCRETE            WELDING

OTHER \_\_\_\_\_

DESCRIPTION OF WORK INSPECTED \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LOCATION IN STRUCTURE \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REMARKS \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*All work on this job to date has been satisfactorily completed to the approved plans and requirements of the Los Angeles County Building Code.*

Special Inspector (PRINT)            I. D. Number

\_\_\_\_\_ Date

Special Inspector (SIGNATURE) \_\_\_\_\_

\_\_\_\_\_ Daytime / Cell Phone Number