



COUNTY OF LOS ANGELES PUBLIC WORKS
BUILDING AND SAFETY DIVISION
900 SOUTH FREMONT AVENUE, ALHAMBRA, CA 91803
TELEPHONE (626) 458-3170

INSTRUCTION TO APPLICANTS FOR CERTIFICATION AS A REGISTERED JOURNEYMAN PLUMBERS

The purpose of this document is to clarify the application procedures and the minimum experience requirements to be certified as a County of Los Angeles registered Journeyman Plumber.

1. Applicants shall provide a current license with **one** of the agencies listed below:
 - a. Los Angeles City (LA City)
 - b. National Inspectors Testing Certificate (NITC)
 - c. Plumbing Heating Cooling Contractor Association (PHCCA)
2. Applicants shall provide a copy of the ID card or certificate along with their driver's license. For processing, please e-mail this information to BSD-SpecialInspector@dpw.lacounty.gov.
3. Applicants that are not licensed, please contact NITC at (213) 380-6482 or PHCCA at (323) 913-7335 for testing information. Once you are licensed, please follow steps 1 and 2.
4. Applicants shall provide separately their current license and payment for Journeyman Plumber (see current fee amount [here](#)). Please note: A physical card is no longer provided. You will be provided with a PDF file of your certificate.
5. To expedite the application process, create an online account for online payment on EPIC LA at <https://epicla.lacounty.gov/>
 - a. Instructions to create an online account on EPIC LA:
 - 1) Go to <https://epicla.lacounty.gov/>.
 - 2) Log in or Register.
 - 3) Click the "Register Here" field
 - 4) Provide your e-mail address (this will be your login).
 - 5) A verification e-mail will be sent to the e-mail address provided (if not found in your Inbox, please check your spam or junk mail).
 - 6) The link in the e-mail will lead you to the remaining steps of registration, please complete accordingly.
6. Certificate must be renewed within 1 year of the expiration date June 30th biennially on even-numbered years; otherwise, a new application must be submitted.