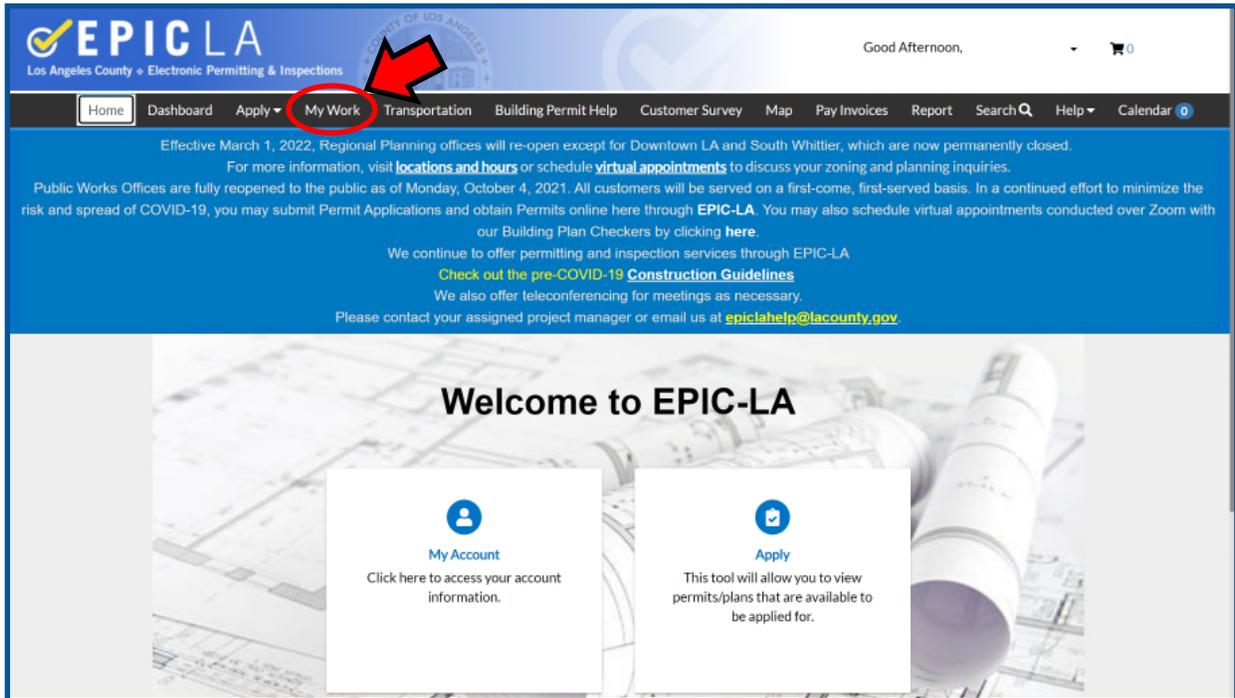
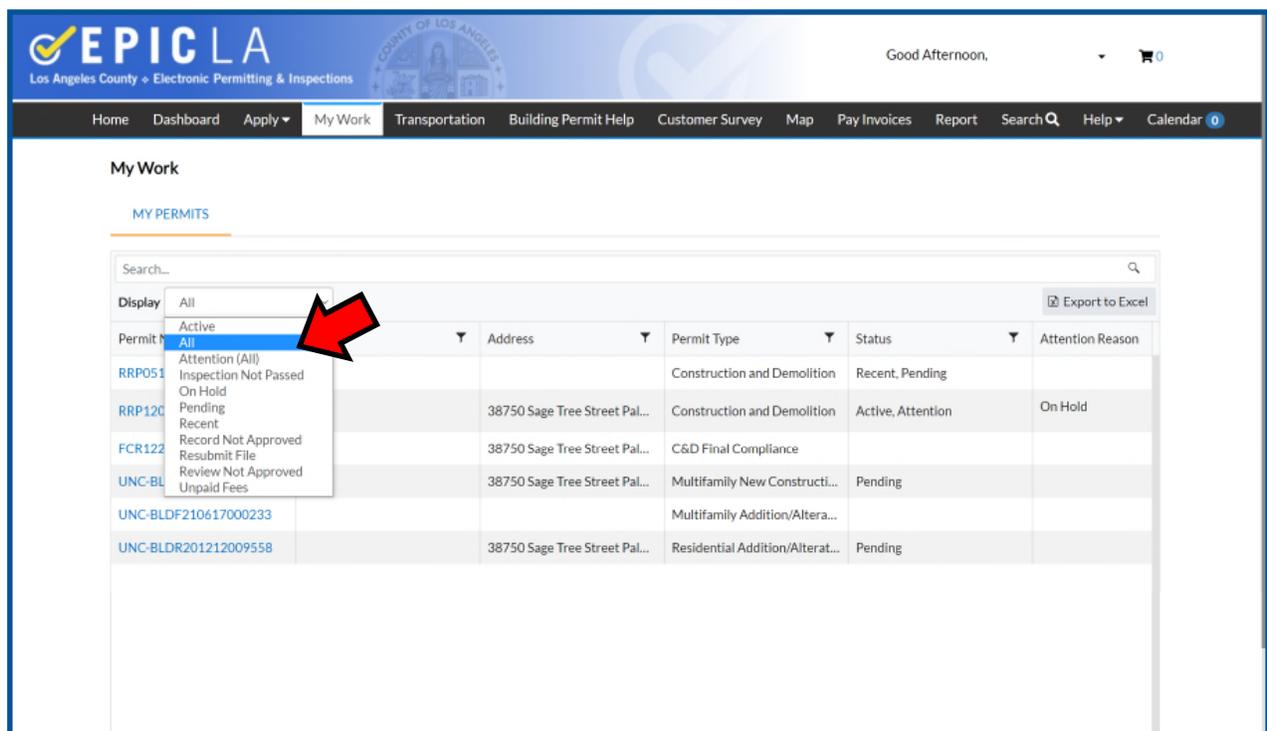


Final Compliance Report via EPIC-LA Tutorial

1. Log in to your EPIC-LA account and click on “My Work”



2. Click on the appropriate Recycling and Reuse Plan that you are trying to close out. You may need to click on the pulldown menu and select “All” as indicated below.



3. Click on “Sub-Records” as indicated below.

The screenshot shows the EPIC LA web interface. At the top, the logo for EPIC LA (Los Angeles County Electronic Permitting & Inspections) is visible. The user is logged in as Lance Cervantes. The main content area displays permit details for RRP051922-0016, including Type (Construction and Demolition), Status (New), Applied Date (05/19/2022), Issue Date, District (Blank), Assigned To, and Description (sorry test record, please disregard). At the bottom of the details section, there is a navigation bar with tabs: Summary, Fees, Attachments, Contacts, Sub-Records, and More Info. The 'Sub-Records' tab is circled in red, and a red arrow points to it.

4. Scroll down to the bottom of the page to the “Remaining Sub-Records” and find the type called “C&D Final Compliance” and click on “Apply.” You may need to click to the next page to find this sub-record.

This screenshot shows the 'Remaining Sub-Records' section of the EPIC LA interface. It features a table with columns for Record Number, Type, and Status. The first row shows Record Number RRP051922-0016, Type Construction and Demolition Final Compliance - Recycling and Reuse Plan, and Status New. Below the table is a pagination control showing 'Results per page 10' and '1 - 1 of 1'. Underneath, there is a section for 'Remaining Sub-Records' with a table that has columns for Type and Action. The 'Type' column contains 'C&D Final Compliance' and the 'Action' column contains an 'Apply' button. Both 'C&D Final Compliance' and the 'Apply' button are circled in red, with a red arrow pointing to the 'Apply' button. At the bottom of the page, there is a footer with copyright information: © 2019 - Los Angeles County | Help | Terms of Use | Privacy/Security Policy.

5. The location for your project should automatically populate here. Click “Next.”

The screenshot shows the EPICLA web interface for 'Apply for Permit - C&D Final Compliance'. The top navigation bar includes 'Home', 'Dashboard', 'Apply', 'My Work', 'Transportation', 'Building Permit Help', 'Customer Survey', 'Map', 'Pay Invoices', 'Report', 'Search', 'Help', and 'Calendar'. The main header shows 'Good Evening,' and a shopping cart icon with '0'. The progress bar at the top indicates six steps: 1. Locations (active), 2. Type, 3. Contacts, 4. More Info, 5. Attachments, and 6. Review and Submit. Below the progress bar, the 'LOCATIONS' section features a blue 'Add Location' button with a white plus sign and a light blue box containing the text 'Your project address will be listed here.' At the bottom right, there are two buttons: 'Save Draft' and 'Next'. The 'Next' button is circled in red, and a red arrow points to it from the right.

6. The description of your project should automatically populate here. Click “Next.”

The screenshot shows the EPICLA web interface for 'Apply for Permit - C&D Final Compliance' at step 2: Type. The progress bar now shows step 1 (Locations) as completed with a green checkmark, and step 2 (Type) as the current active step. The 'PERMIT DETAILS' section includes a 'Permit Type' dropdown menu set to 'C&D Final Compliance' and a 'Description' text area containing the text 'Your project description will show in this text box.' At the bottom left, there is a 'Back' button. At the bottom right, there are 'Save Draft' and 'Next' buttons. The 'Next' button is circled in red, and a red arrow points to it from the right.

7. This page should already show your information as well as any other applicants who may be associated with this project. Click “Next.”

Los Angeles County + Electronic Permitting & Inspections

Home Dashboard Apply My Work Transportation Building Permit Help Customer Survey Map Pay Invoices Report Search Help Calendar

Apply for Permit - C&D Final Compliance *REQUIRED

Locations Type **Contacts** More Info Attachments Review and Submit

CONTACTS

Applicant

LA County Public Works
900 Fremont, Alhambra, CA

Select Type

Add Contact

Back Save Draft **Next**

8. When you get to “More Info,” scroll down.

EPIC LA Los Angeles County + Electronic Permitting & Inspections

Good Evening. 0

Home Dashboard Apply My Work Transportation Building Permit Help Customer Survey Map Pay Invoices Report Search Help Calendar

Apply for Permit - C&D Final Compliance *REQUIRED

Locations Type Contacts **More Info** Attachments Review and Submit

MORE INFO

Terms and Conditions [Next Section](#) | [Top](#) | [Main Menu](#)

I understand this is a legally binding contract that I and my project manager(s), general contractor(s), contractor(s), and waste hauler(s) agree to fulfill.

I acknowledge that I have been given a list of recycling facilities listed on Table 1 and I understand that Public Works has confirmed that these facilities meet the requirements of Los Angeles County Code, Chapter 20.87. I understand that if my project manager(s), general contractor(s), contractor(s), and waste hauler(s) intends to take the construction and demolition debris to a facility that is not on this list, they must obtain prior approval from Public Works. Failure to do so could result in a violation the minimum recycling requirements of Los Angeles County Code, Chapter 20.87.

I understand that I am responsible for making sure that my project manager(s), general contractor(s), contractor(s), and waste hauler(s) fulfill the minimum recycling requirements of Los Angeles County Code, Chapter 20.87, and that if these minimum requirements are not fulfilled, I may be responsible for monetary penalties.

Please note: You will need information from your Recycle and Reuse Plan (RRP) Approval Sheet to complete the following portion of the Final Compliance Report.



**LOS ANGELES COUNTY PUBLIC WORKS
ENVIRONMENTAL PROGRAMS DIVISION**

**CONSTRUCTION AND DEMOLITION (C&D) DEBRIS
RECYCLE AND REUSE PLAN (RRP) APPROVAL SHEET**

RRP ID Number: _____
Applicant: _____
Project Location: _____

Approved by: _____
Approval Date: _____

Be sure to use the following haulers and facilities from the approved RRP:

- Hauling Option: Self-Haul
- Approved C&D Recycling Facility: WM - Palmdale Landfill

For any changes in the scope of the project such as time extensions or a change of haulers/facilities, contact the C&D unit at CND@dpw.LACounty.gov or at (626) 458-3517.

FOR COUNTY-MANAGED PROJECTS - Refer to your project specifications for details on how to comply with the C&D ordinance.

Please note the following throughout the duration of the project:

- Collect copies of documentation showing which authorized commercial franchise hauler was used for this project.
- Collect copies of all weight tickets from approved C&D Recycling Facility.
- Collect any other documentation that shows where C&D debris was taken.

Once a project is completed:

- Fill out and submit a **Final Compliance Report within 45 days** after project completion.
- Submit documentation showing which authorized commercial franchise hauler handled the C&D Debris
- Submit all weight tickets showing that at least 65% of all C&D debris was diverted away from landfills.

Failure to divert the required amount of C&D debris may incur a penalty fee of up to \$50,000. For more information or any questions concerning the C&D Debris Recycle and Reuse Ordinance visit the website at www.LACountyCND.com, email us at CND@dpw.LACounty.gov, or call us at (626) 458-3517.

FOR PUBLIC WORKS ONLY			
	Estimated(Tons)	Tons to be Recycled/Reused	Diversion Rate
Mixed Debris	2.25	1.46	65%
Inert Debris	0.00	0.00	100%
Totals	2.25	1.46	65.00%
Soil Debris	0.00	0.00	100%

Take note of the values listed in the highlighted column for the rows titled "Totals" and "Soil Debris."

9. You must agree to the terms and conditions to complete a Final Compliance Report.

Los Angeles County - Electronic Permitting & InspectionsGood Evening,0

[Home](#) [Dashboard](#) [Apply](#) [My Work](#) [Transportation](#) [Building Permit Help](#) [Customer Survey](#) [Map](#) [Pay Invoices](#) [Report](#) [Search](#) [Help](#) [Calendar](#)

Apply for Permit - C&D Final Compliance *REQUIRED

1 2 3 4 5 6

Locations Type Contacts More Info Attachments Review and Submit

MORE INFO

Terms and Conditions [Next Section](#) | [Top](#) | [Main Menu](#)

I understand this is a legally binding contract that I and my project manager(s), general contractor(s), contractor(s), and waste hauler(s) agree to fulfill.

I acknowledge that I have been given a list of recycling facilities listed on Table 1 and I understand that Public Works has confirmed that these facilities meet the requirements of Los Angeles County Code, Chapter 20.87. I understand that if my project manager(s), general contractor(s), contractor(s), and waste hauler(s) intends to take the construction and demolition debris to a facility that is not on this list, they must obtain prior approval from Public Works. Failure to do so could result in a violation the minimum recycling requirements of Los Angeles County Code, Chapter 20.87.

I understand that I am responsible for making sure that my project manager(s), general contractor(s), contractor(s), and waste hauler(s) fulfill the minimum recycling requirements of Los Angeles County Code, Chapter 20.87, and that if these minimum requirements are not fulfilled, I may be responsible for monetary penalties.

I understand that I am responsible for making sure that my project manager(s), general contractor(s), contractor(s), and waste hauler(s) obtain copies of any and all weight tickets from any facility which receives debris from this project. This includes facilities which are listed in this Plan, and those facilities which are not listed in this Plan. The use of facilities which are not listed on the Recycling and Reuse Plan may result in a violation of Los Angeles County Code, Chapter 20.87, and monetary penalties.

I understand that once the project is complete, a Final Compliance Report must be filed. If either my project manager(s), general contractor(s), contractor(s), and waste hauler(s) or I fail to file a Final Compliance Report or meet the minimum recycling requirements for the project by the required date, for any reason, I may be subject to a notice of violation and a maximum penalty of no less than \$100 for every ton which needed to be recycled.

*I agree to the above terms and conditions Yes

Final Compliance [Previous Section](#) | [Top](#) | [Main Menu](#)

Provide the estimated tonnages of your Recycling and Reuse Plan. You can find these estimated tonnages on the bottom of your Approval Cover Sheet.

	FOR
	Estimated(Tons)
Mixed Debris	2.25
Inert Debris	0.00
Totals	2.25
Soil Debris	0.00

Total Debris - Estimated

Total Soil - Estimated

Provide the estimated tonnages of your Recycling and Reuse Plan. You can find these estimated tonnages on the bottom of your Approval Cover Sheet. Click "Add Row" for each weight ticket that will be submitted for this project. When prompted, indicate which recycling facility the weight ticket is from, the ticket number, what kind of material was taken to that facility, hauling option, hauler name (if applicable), and how many tons are credited with that particular weight ticket. If the recycling facility and hauler are not listed in the given pull down menu, please provide the name of the recycling facility and hauler used under the "unlisted" option.

10. For the box labeled "Total Debris - Estimated," enter the number from the RRP Approval Sheet located in the first highlighted column, on the row labeled "Totals."
For the box labeled "Total Soil - Estimated," enter the number from the RRP Approval Sheet located in the first highlighted column, on the row labeled "Soil Debris."

11. Scroll down to the table labeled “Final Compliance - C&D Debris Details” and click on “+Add Row.” A window will pop up. You must have your weight tickets for your C&D debris for this portion. Weight tickets for soil debris will be used for the next table.

Final Compliance - C&D Debris Details							
+ Add Row							
	Facility	Unlisted	Ticket	Material	Recycling Rate **Fo...	Haul Option	Hau

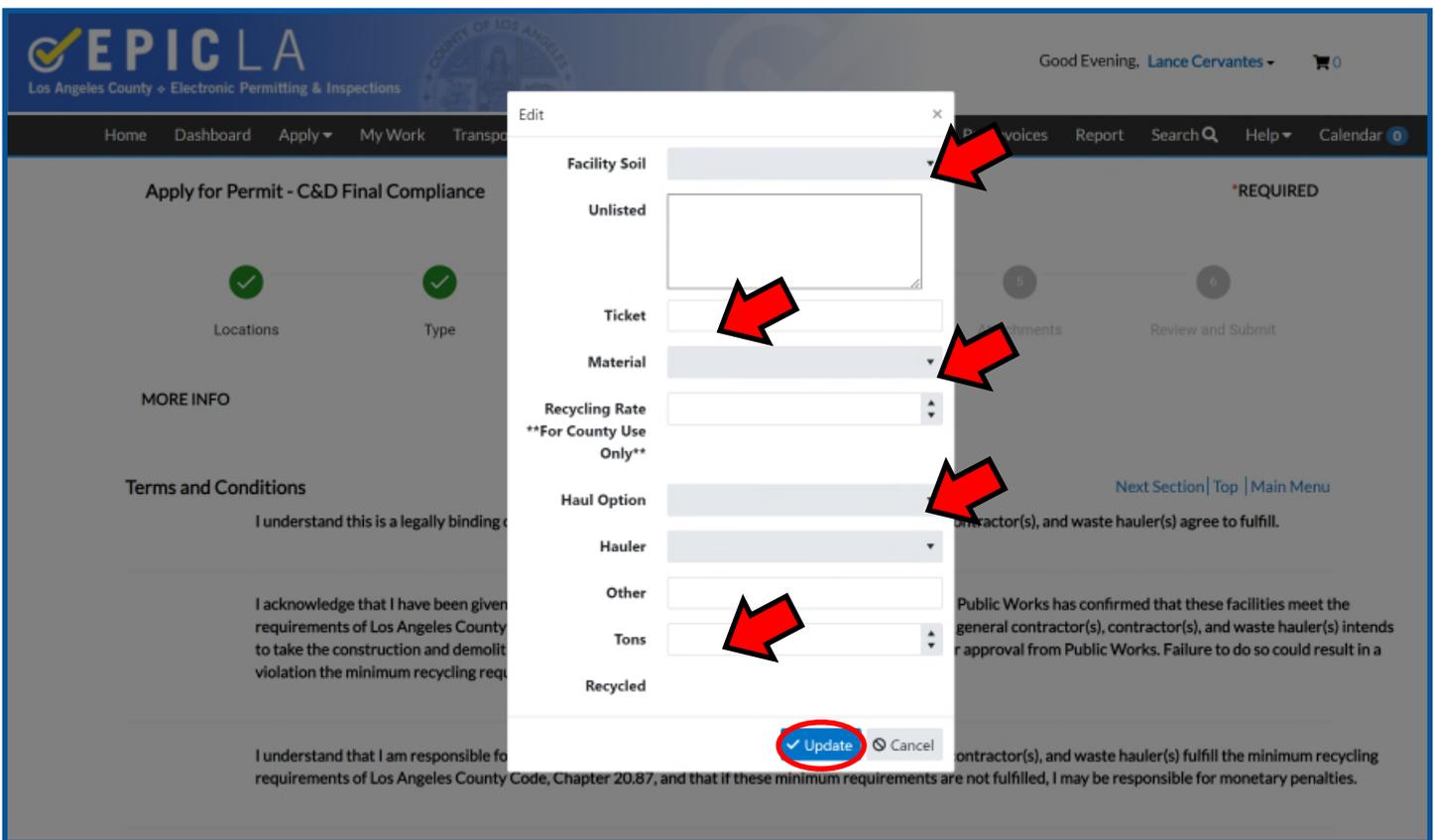
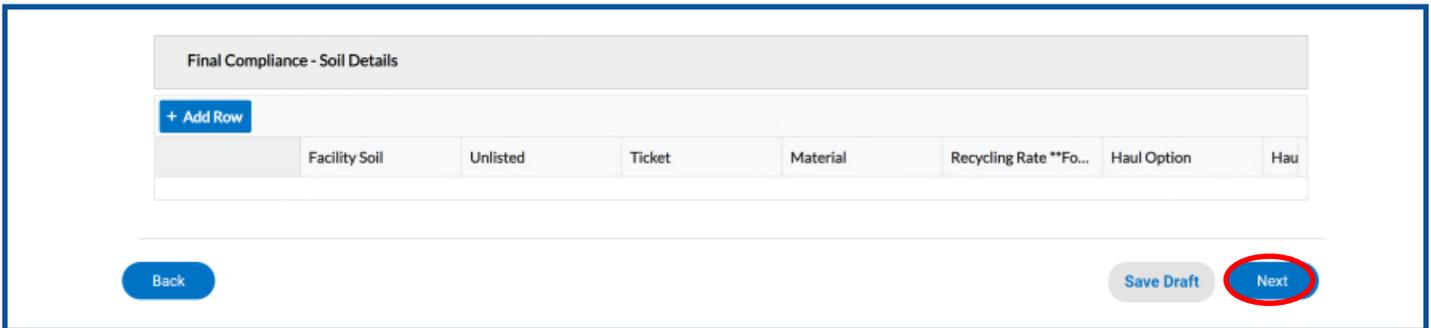
The screenshot shows the 'Edit' form for 'Apply for Permit - C&D Final Compliance'. The form fields are: Facility (dropdown), Unlisted (text box), Ticket (text box), Material (dropdown), Recycling Rate (dropdown), Haul Option (dropdown), Hauler (dropdown), Other (text box), Tons (dropdown), and Recycled (checkbox). Red arrows point to the Facility, Unlisted, Ticket, Material, Haul Option, and Tons fields. The 'Update' button is circled in red at the bottom.

The following information must be provided for each weight ticket:

- **Facility:** From the pulldown menu, choose the appropriate facility. If the facility on your weight ticket is not listed, choose “Other” and list the name of the facility in the “Unlisted” text box.
- **Ticket Number:** Enter the ticket number of the weight ticket in this text box.
- **Material:** From the pulldown menu, choose the appropriate material listed on the weight ticket.
- **Haul Option:** From the pulldown menu, choose the appropriate hauling option.
 - ◊ **If you choose Option 2,** indicate which authorized hauler was used for your project in the “Hauler” pulldown menu.
 - ◊ **If you choose Option 3,** indicate the name of the end dump truck company in the “Other” text box.
- **Tons:** List how many tons of material is documented on the weight ticket.

Once the information has been entered, click on “Update” and repeat this step until the information from all C&D debris weight tickets have been entered into this table.

12. Scroll down to the table labeled “Final Compliance - Soil Details” and click on “+Add Row.” A window will pop up. You must have your weight tickets for your **soil only** for this portion.

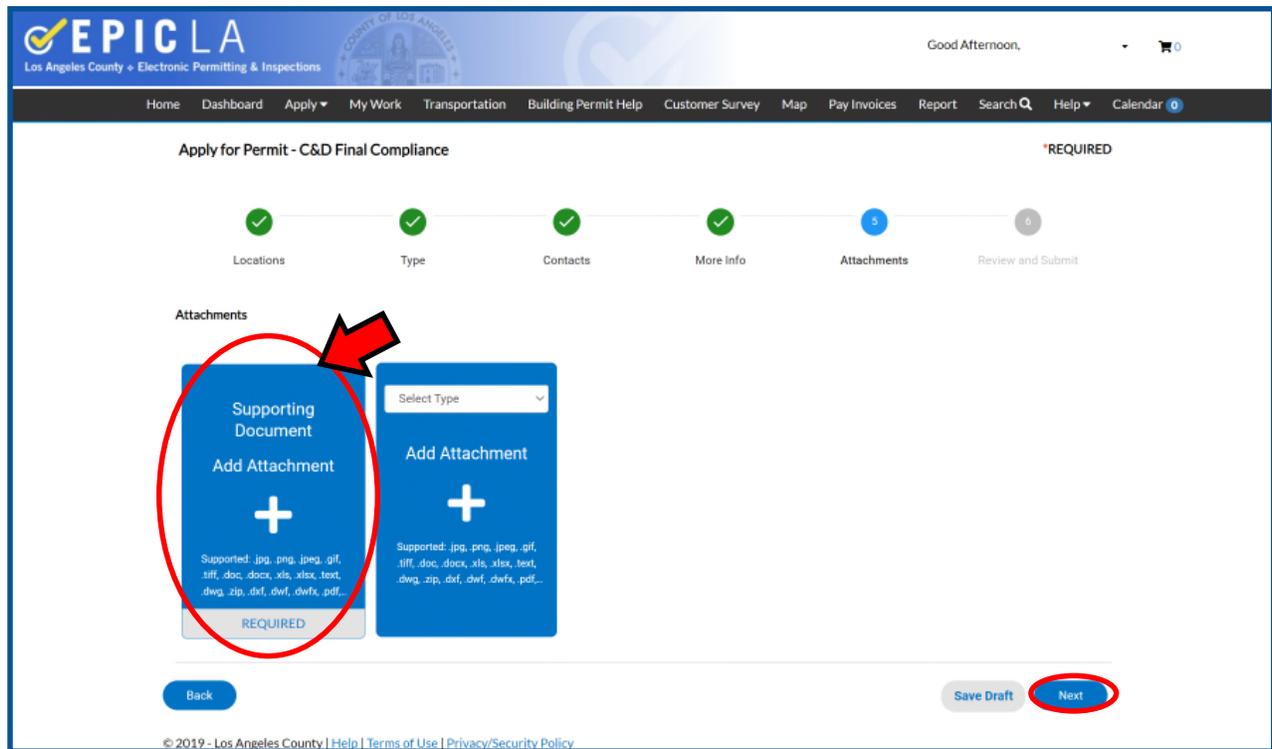


The following information must be provided for each weight ticket:

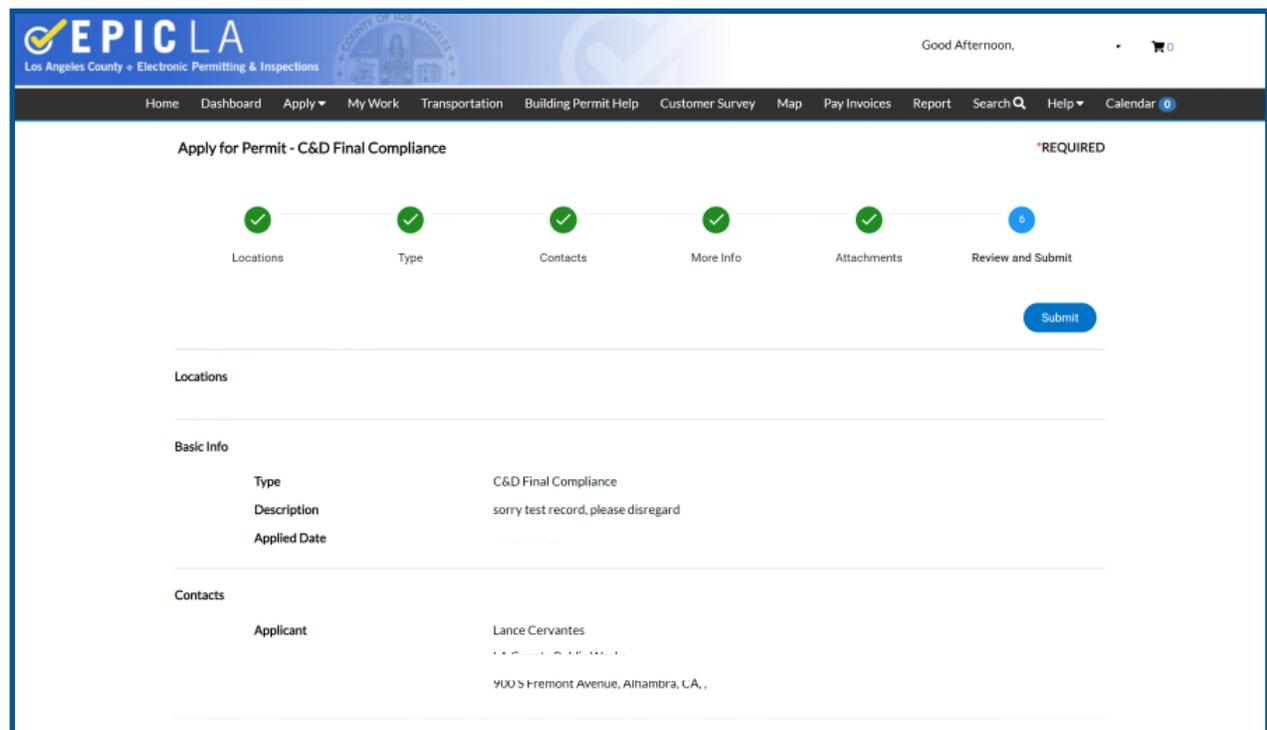
- **Facility:** From the pulldown menu, choose the appropriate facility. If the facility on your weight ticket is not listed, choose “Other” and list the name of the facility in the “**Unlisted**” text box.
- **Ticket Number:** Enter the ticket number of the weight ticket in this text box.
- **Material:** Soil is the only material for this table.
- **Haul Option:** From the pulldown menu, choose the appropriate hauling option.
 - ◊ **If you choose Option 2,** indicate which authorized hauler was used for your project in the “**Hauler**” pulldown menu.
 - ◊ **If you choose Option 3,** indicate the name of the end dump truck company in the “**Other**” text box.
- **Tons:** List how many tons of soil is documented on the weight ticket.

Once the information has been entered, click on “Update” and repeat this step until the information from all soil weight tickets have been entered into this table. Once all information is submitted, click “Next.”

13. **This step is required.** Click on “Supporting Document” to upload the weight tickets, pictures, or other documentation that proves material was recycled and/or reused for your project. Click “Next” when you have completed uploading all necessary documents.



14. Scroll down to review your information before submitting. Once, you click submit, you will no longer be able to change the information that you have entered. You will be able to upload additional attachments, if necessary.



15. Once you have completed the review of your information, you can click “Submit.” You can click on “Save Draft” if you would like to make revisions later. The application for your Final Compliance Report will only be received by our unit after you click “Submit.”

Final Compliance [Previous Section](#) | [Top](#) | [Main Menu](#)

Provide the estimated tonnages of your Recycling and Reuse Plan. You can find these estimated tonnages on the bottom of your Approval Cover Sheet.

Total Debris - Estimated 100

Total Soil - Estimated 100

Provide the estimated tonnages of your Recycling and Reuse Plan. You can find these estimated tonnages on the bottom of your Approval Cover Sheet. Click “Add Row” for each weight ticket that will be submitted for this project. When prompted, indicate which recycling facility the weight ticket is from, the ticket number, what kind of material was taken to that facility, hauling option, hauler name (if applicable), and how many tons are credited with that particular weight ticket. If the recycling facility and hauler are not listed in the given pull down menu, please provide the name of the recycling facility and hauler used under the “unlisted” option.

Final Compliance - C&D Debris

Facility	Unlisted	Ticket	Material	Recycling Rate **Fo...	H
California Waste Se...		1234567	C&D		<input type="radio"/>
Construction and D...		1234567	C&D		<input type="radio"/>

Final Compliance - Soil

Facility Soil	Unlisted	Ticket	Material	Recycling Rate **Fo...	H
Security Paving Co., ...		4567890	Soil		<input type="radio"/>

Attachments

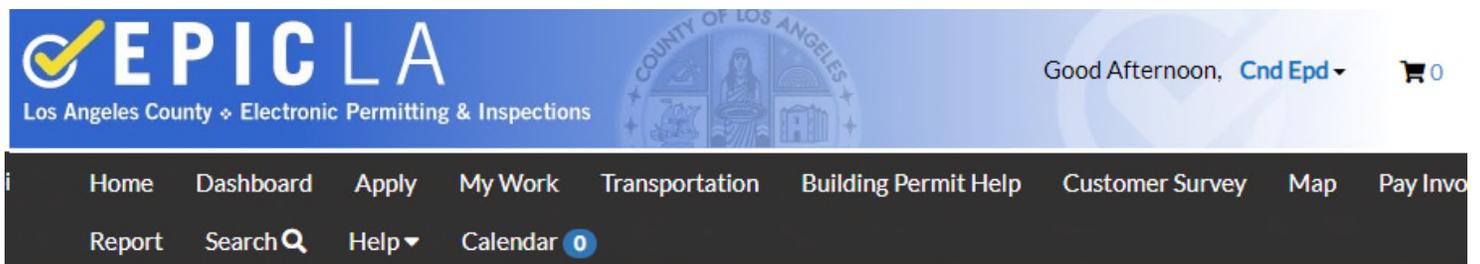
Supporting Document scan0033.pdf

[Back](#) [Save Draft](#) [Submit](#) 

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27. Check back on your application status by going to your assigned RRP number under the “My Work” tab. If your status shows:

- A. “Issued”: your application is complete and no further action is needed for the Recycling Reuse Plan requirement.
- B. “Waiting for Applicant”: Further action is needed. Please check your email for communication from your plan checker. You may contact your plan checker by clicking on their name by the “Assign To” field or call our office at 626-458-3517. Our office hours are 7:00 am – 5:30 pm, Monday through Thursday excluding holidays. You can also email our inbox at CND@dpw.lacounty.gov. Please indicate your RRP number and project address in the subject line of all emails.
- C. “In Review”: Your application is currently in review by your plan checker. Please allow for up to 2.5 weeks for approval. No further action is required at this time.
- D. “New”: Your application has been received and is awaiting assignment to a plan checker.



The header features the EPIC LA logo on the left, the County of Los Angeles seal in the center, and the user name 'Good Afternoon, Cnd Epd' with a dropdown arrow on the right. Below the header is a dark navigation bar with links for Home, Dashboard, Apply, My Work, Transportation, Building Permit Help, Customer Survey, Map, Pay Invo, Report, Search, Help, and Calendar.

Permit Number: FCR062722-0003

[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)



The permit details card contains the following information:

- Type: C&D Final Compliance
- Status: New** (circled in red)
- Project Name:
- Applied Date: 06/27/2022
- Issue Date:
- District: SD-5
- Assigned To: EPD, CND
- Expire Date:
- Finalized Date:
- Description: Please apply for FCR under Sub-Records - testing - testing

- Summary
- Locations
- Fees
- Attachments
- Contacts
- Sub-Records
- More Info