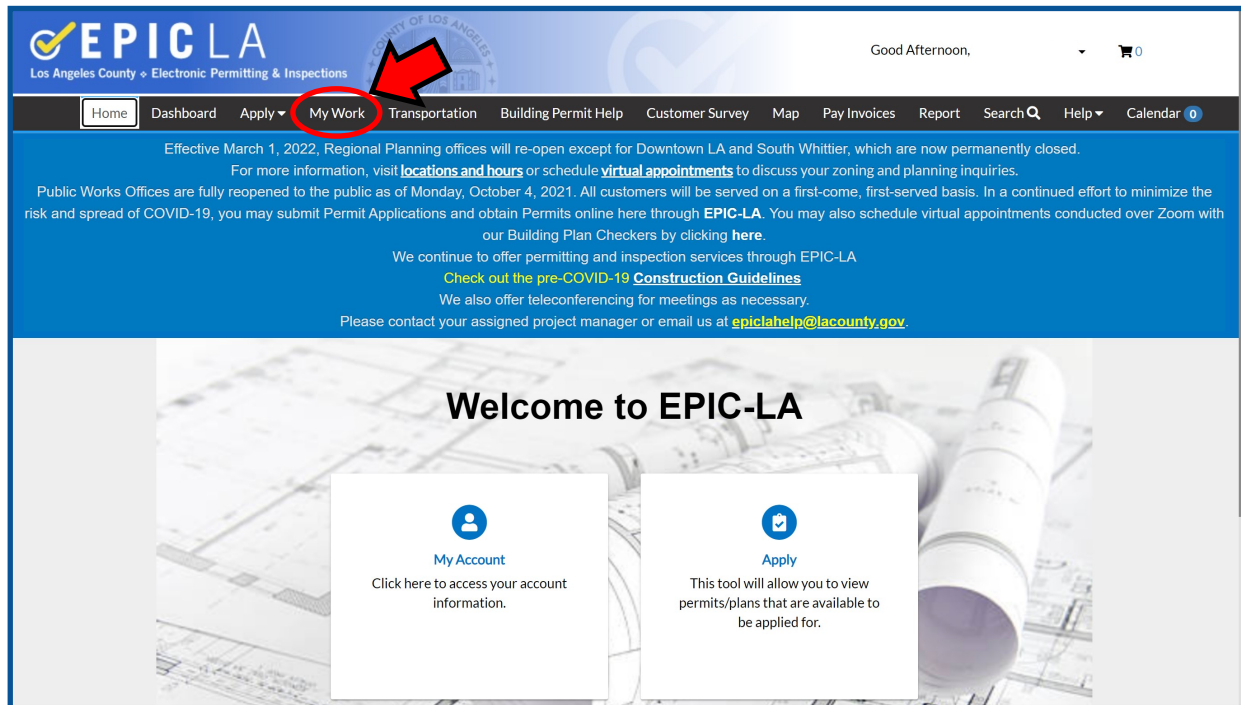
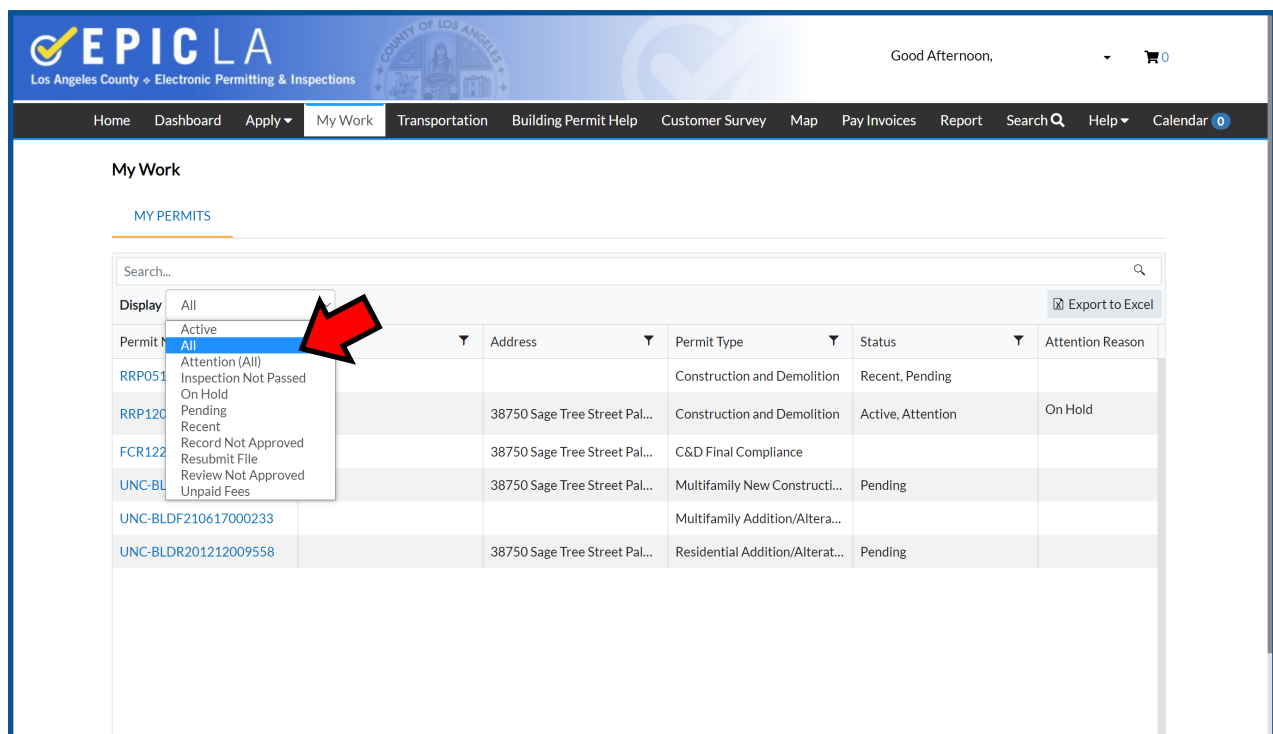


## Final Compliance Report via EPIC-LA Tutorial

1. Log in to your EPIC-LA account and click on “My Work”



2. Click on the appropriate Recycling and Reuse Plan that you are trying to close out. You may need to click on the pulldown menu and select “All” as indicated below.



3. Click on “Sub-Records” as indicated below.

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Home Dashboard Apply My Work Transportation Building Permit Help Customer Survey Map Pay Invoices Report Search Help Calendar

Permit Number: RRP051922-0016

Permit Details | Tab Elements | Main Menu

Type: Construction and Demolition Status: New Project Name:  
Applied Date: 05/19/2022 Issue Date:  
District: Blank Assigned To: Expire Date:  
Finalized Date:  
Description: sorry test record, please disregard

Summary Fees Attachments Contacts **Sub-Records** More Info

4. Scroll down to the bottom of the page to the “Remaining Sub-Records” and find the type called “C&D Final Compliance” and click on “Apply.” You may need to click to the next page to find this sub-record.

Summary Fees Attachments Contacts **Sub-Records** More Info

Existing Sub-Records | Remaining Sub-Records | Next Tab | Permit Details | Main Menu

Existing Sub-Records

Sort Record Number

Record Number	Type	Status
RRP051922-0016	Construction and Demolition Final Compliance - Recycling and Reuse Plan	New

Results per page 10 1 - 1 of 1 << < 1 > >>

Remaining Sub-Records

Type	Action
C&D Final Compliance	Apply

Results per page 10 1 - 1 of 1 << < 1 > >>

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5. The location for your project should automatically populate here. Click “Next.”

The screenshot shows the EPICLA (Electronic Permitting & Inspections) interface for Los Angeles County. The page title is "Apply for Permit - C&D Final Compliance" with a red asterisk and "REQUIRED" label. A progress bar at the top indicates six steps: 1. Locations (active), 2. Type, 3. Contacts, 4. More Info, 5. Attachments, and 6. Review and Submit. Under the "LOCATIONS" section, there is a blue box with a "Location" dropdown menu, an "Add Location" button with a plus sign, and a light blue box stating "Your project address will be listed here." At the bottom right, there are two buttons: "Save Draft" and "Next". The "Next" button is circled in red, and a large red arrow points to it.

6. The description of your project should automatically populate here. Click “Next.”

The screenshot shows the same EPICLA interface, but now at step 2: "Type". The progress bar shows step 1 (Locations) as completed with a green checkmark, and step 2 (Type) as the current active step. Under the "PERMIT DETAILS" section, there is a "Permit Type" dropdown menu set to "C&D Final Compliance" and a "Description" text box. The text box contains the placeholder text: "Your project description will show in this text box." At the bottom left, there is a "Back" button. At the bottom right, there are two buttons: "Save Draft" and "Next". The "Next" button is circled in red, and a large red arrow points to it.

7. This page should already show your information as well as any other applicants who may be associated with this project. Click “Next.”

Los Angeles County → Electronic Permitting & Inspections


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Apply for Permit - C&D Final Compliance \*REQUIRED

Locations Type **3** Contacts More Info Attachments Review and Submit

CONTACTS

**Applicant**



LA County Public Works  
900 Fremont, Alhambra, CA

Select Type ▾

Add Contact

+

Back Save Draft **Next**

8. When you get to “More Info,” scroll down.

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Apply for Permit - C&D Final Compliance \*REQUIRED

Locations Type Contacts **4** More Info Attachments Review and Submit

MORE INFO

Terms and Conditions [Next Section](#) | [Top](#) | [Main Menu](#)

I understand this is a legally binding contract that I and my project manager(s), general contractor(s), contractor(s), and waste hauler(s) agree to fulfill.

I acknowledge that I have been given a list of recycling facilities listed on Table 1 and I understand that Public Works has confirmed that these facilities meet the requirements of Los Angeles County Code, Chapter 20.87. I understand that if my project manager(s), general contractor(s), contractor(s), and waste hauler(s) intends to take the construction and demolition debris to a facility that is not on this list, they must obtain prior approval from Public Works. Failure to do so could result in a violation the minimum recycling requirements of Los Angeles County Code, Chapter 20.87.

I understand that I am responsible for making sure that my project manager(s), general contractor(s), contractor(s), and waste hauler(s) fulfill the minimum recycling requirements of Los Angeles County Code, Chapter 20.87, and that if these minimum requirements are not fulfilled, I may be responsible for monetary penalties.

Please note: You will need information from your Recycle and Reuse Plan (RRP) Approval Sheet to complete the following portion of the Final Compliance Report.



LOS ANGELES COUNTY PUBLIC WORKS  
ENVIRONMENTAL PROGRAMS DIVISION  
CONSTRUCTION AND DEMOLITION (C&D) DEBRIS  
RECYCLE AND REUSE PLAN (RRP) APPROVAL SHEET

RRP ID Number:  
Applicant:  
Project Location:

Approved by:  
Approval Date:

Be sure to use the following haulers and facilities from the approved RRP:

- Hauling Option: Self-Haul
- Approved C&D Recycling Facility: WM - Palmdale Landfill

For any changes in the scope of the project such as time extensions or a change of haulers/facilities, contact the C&D unit at [CND@dpw.LACounty.gov](mailto:CND@dpw.LACounty.gov) or at (626) 458-3517.

**FOR COUNTY-MANAGED PROJECTS** - Refer to your project specifications for details on how to comply with the C&D ordinance.

**Please note the following throughout the duration of the project:**

- ☐ Collect copies of documentation showing which authorized commercial franchise hauler was used for this project.
- ☐ Collect copies of all weight tickets from approved C&D Recycling Facility.
- ☐ Collect any other documentation that shows where C&D debris was taken.

**Once a project is completed:**


- ☐ Fill out and submit a **Final Compliance Report within 45 days** after project completion.
- ☐ Submit documentation showing which authorized commercial franchise hauler handled the C&D Debris
- ☐ Submit all weight tickets showing that at least 65% of all C&D debris was diverted away from landfills.

**Failure to divert the required amount of C&D debris may incur a penalty fee of up to \$50,000.** For more information or any questions concerning the C&D Debris Recycle and Reuse Ordinance visit the website at [www.LACountyCND.com](http://www.LACountyCND.com), email us at [CND@dpw.LACounty.gov](mailto:CND@dpw.LACounty.gov), or call us at (626) 458-3517.

FOR PUBLIC WORKS ONLY			
	Estimated(Tons)	Tons to be Recycled/Reused	Diversion Rate
Mixed Debris	2.25	1.46	65%
Inert Debris	0.00	0.00	100%
Totals	2.25	1.46	65.00%
Soil Debris	0.00	0.00	100%

Take note of the values listed in the highlighted column for the rows titled “Totals” and “Soil Debris.”

## 9. You must agree to the terms and conditions to complete a Final Compliance Report.



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Good Evening, ▼ 0

HomeDashboardApply▼My WorkTransportationBuilding Permit HelpCustomer SurveyMapPay InvoicesReportSearch🔍Help▼Calendar0

### Apply for Permit - C&D Final Compliance

\*REQUIRED



MORE INFO

#### Terms and Conditions

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I understand this is a legally binding contract that I and my project manager(s), general contractor(s), contractor(s), and waste hauler(s) agree to fulfill.

I acknowledge that I have been given a list of recycling facilities listed on Table 1 and I understand that Public Works has confirmed that these facilities meet the requirements of Los Angeles County Code, Chapter 20.87. I understand that if my project manager(s), general contractor(s), contractor(s), and waste hauler(s) intends to take the construction and demolition debris to a facility that is not on this list, they must obtain prior approval from Public Works. Failure to do so could result in a violation the minimum recycling requirements of Los Angeles County Code, Chapter 20.87.

I understand that I am responsible for making sure that my project manager(s), general contractor(s), contractor(s), and waste hauler(s) fulfill the minimum recycling requirements of Los Angeles County Code, Chapter 20.87, and that if these minimum requirements are not fulfilled, I may be responsible for monetary penalties.

I understand that I am responsible for making sure that my project manager(s), general contractor(s), contractor(s), and waste hauler(s) obtain copies of any and all weight tickets from any facility which receives debris from this project. This includes facilities which are listed in this Plan, and those facilities which are not listed in this Plan. The use of facilities which are not listed on the Recycling and Reuse Plan may result in a violation of Los Angeles County Code, Chapter 20.87, and monetary penalties.

I understand that once the project is complete, a Final Compliance Report must be filed. If either my project manager(s), general contractor(s), contractor(s), and waste hauler(s) or I fail to file a Final Compliance Report or meet the minimum recycling requirements for the project by the required date, for any reason, I may be subject to a notice of violation and a maximum penalty of no less than \$100 for every ton which needed to be recycled.

\*I agree to the above terms and conditions

Yes

#### Final Compliance

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Provide the estimated tonnages of your Recycling and Reuse Plan. You can find these estimated tonnages on the bottom of your Approval Cover Sheet.

FOR	
	Estimated(Tons)
Mixed Debris	2.25
Inert Debris	0.00
Totals	2.25
Soil Debris	0.00

Total Debris - Estimated

Total Soil - Estimated

Provide the estimated tonnages of your Recycling and Reuse Plan. You can find these estimated tonnages on the bottom of your Approval Cover Sheet. Click "Add Row" for each weight ticket that will be submitted for this project. When prompted, indicate which recycling facility the weight ticket is from, the ticket number, what kind of material was taken to that facility, hauling option, hauler name (if applicable), and how many tons are credited with that particular weight ticket. If the recycling facility and hauler are not listed in the given pull down menu, please provide the name of the recycling facility and hauler used under the "unlisted" option.

10. For the box labeled "Total Debris - Estimated," enter the number from the RRP Approval Sheet located in the first highlighted column, on the row labeled "Totals."

For the box labeled "Total Soil - Estimated," enter the number from the RRP Approval Sheet located in the first highlighted column, on the row labeled "Soil Debris."

11. Scroll down to the table labeled “Final Compliance - C&D Debris Details” and click on “+Add Row.” A window will pop up. You must have your weight tickets for your C&D debris for this portion. Weight tickets for soil debris will be used for the next table.

Final Compliance - C&D Debris Details							
<a href="#">+ Add Row</a>							
	Facility	Unlisted	Ticket	Material	Recycling Rate **Fo...	Haul Option	Hau

The screenshot shows the 'Edit' window for the 'Final Compliance - C&D Debris Details' table. The window contains the following fields:

- Facility:** A dropdown menu.
- Unlisted:** A text input box.
- Ticket:** A text input box.
- Material:** A dropdown menu.
- Recycling Rate:** A dropdown menu with the note "\*\*For County Use Only\*\*".
- Haul Option:** A dropdown menu.
- Hauler:** A dropdown menu.
- Other:** A text input box.
- Tons:** A dropdown menu.
- Recycled:** A checkbox.
- Buttons:** A blue 'Update' button with a checkmark and a grey 'Cancel' button.

Red arrows point to each of these fields and the 'Update' button. The background shows the 'Apply for Permit - C&D Final Compliance' page with a progress bar and terms and conditions.

**The following information must be provided for each weight ticket:**

- **Facility:** From the pulldown menu, choose the appropriate facility. If the facility on your weight ticket is not listed, choose “Other” and list the name of the facility in the “Unlisted” text box.
- **Ticket Number:** Enter the ticket number of the weight ticket in this text box.
- **Material:** From the pulldown menu, choose the appropriate material listed on the weight ticket.
- **Haul Option:** From the pulldown menu, choose the appropriate hauling option.
  - ◊ **If you choose Option 2,** indicate which authorized hauler was used for your project in the “Hauler” pulldown menu.
  - ◊ **If you choose Option 3,** indicate the name of the end dump truck company in the “Other” text box.
- **Tons:** List how many tons of material is documented on the weight ticket.

Once the information has been entered, click on “Update” and repeat this step until the information from all C&D debris weight tickets have been entered into this table.

12. Scroll down to the table labeled “Final Compliance - Soil Details” and click on “+Add Row.” A window will pop up. You must have your weight tickets for your **soil only** for this portion.

The screenshot shows a table titled "Final Compliance - Soil Details". Below the title is a "+ Add Row" button. The table has columns: Facility Soil, Unlisted, Ticket, Material, Recycling Rate \*\*Fo..., Haul Option, and Hau. At the bottom, there are three buttons: "Back", "Save Draft", and "Next" (which is circled in red).

The screenshot shows the EPICLA application interface. A modal window titled "Edit" is open, allowing the user to edit a weight ticket. The modal contains the following fields: Facility Soil (dropdown), Unlisted (text box), Ticket (text box), Material (dropdown), Recycling Rate (dropdown), Haul Option (dropdown), Hauler (dropdown), Other (text box), Tons (dropdown), and Recycled (checkbox). Red arrows point to each of these fields. At the bottom of the modal, there are "Update" and "Cancel" buttons, with "Update" circled in red. The background shows the "Apply for Permit - C&D Final Compliance" page with a progress bar and various sections like "Locations", "Type", "Terms and Conditions", and "Public Works has confirmed that these facilities meet the general contractor(s), contractor(s), and waste hauler(s) intends for approval from Public Works. Failure to do so could result in a..."

**The following information must be provided for each weight ticket:**

- **Facility**: From the pulldown menu, choose the appropriate facility. If the facility on your weight ticket is not listed, choose “Other” and list the name of the facility in the “**Unlisted**” text box.
- **Ticket Number**: Enter the ticket number of the weight ticket in this text box.
- **Material**: Soil is the only material for this table.
- **Haul Option**: From the pulldown menu, choose the appropriate hauling option.
  - ◊ **If you choose Option 2**, indicate which authorized hauler was used for your project in the “**Hauler**” pulldown menu.
  - ◊ **If you choose Option 3**, indicate the name of the end dump truck company in the “**Other**” text box.
- **Tons**: List how many tons of soil is documented on the weight ticket.

Once the information has been entered, click on “Update” and repeat this step until the information from all soil weight tickets have been entered into this table. Once all information is submitted, click “Next.”

13. **This step is required.** Click on “Supporting Document” to upload the weight tickets, pictures, or other documentation that proves material was recycled and/or reused for your project. Click “Next” when you have completed uploading all necessary documents.

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Good Afternoon, [User] 0

Home Dashboard Apply My Work Transportation Building Permit Help Customer Survey Map Pay Invoices Report Search Help Calendar

Apply for Permit - C&D Final Compliance **\*REQUIRED**

Locations Type Contacts More Info Attachments Review and Submit

Attachments

Supporting Document  
Add Attachment  
+  
Supported: .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .dxf, .dwf, .dwfx, .pdf...

Select Type  
Add Attachment  
+  
Supported: .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .dxf, .dwf, .dwfx, .pdf...

REQUIRED

Back Save Draft Next

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14. Scroll down to review your information before submitting. Once, you click submit, you will no longer be able to change the information that you have entered. You will be able to upload additional attachments, if necessary.

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Good Afternoon, [User] 0

Home Dashboard Apply My Work Transportation Building Permit Help Customer Survey Map Pay Invoices Report Search Help Calendar

Apply for Permit - C&D Final Compliance **\*REQUIRED**

Locations Type Contacts More Info Attachments Review and Submit

Submit

Locations

Basic Info

Type C&D Final Compliance

Description sorry test record, please disregard

Applied Date

Contacts

Applicant Lance Cervantes  
900 S Fremont Avenue, Alhambra, CA, .

15. Once you have completed the review of your information, you can click “Submit.” You can click on “Save Draft” if you would like to make revisions later. The application for your Final Compliance Report will only be received by our unit after you click “Submit.”

Final Compliance

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Provide the estimated tonnages of your Recycling and Reuse Plan. You can find these estimated tonnages on the bottom of your Approval Cover Sheet.

Total Debris - Estimated      100

Total Soil - Estimated      100

Provide the estimated tonnages of your Recycling and Reuse Plan. You can find these estimated tonnages on the bottom of your Approval Cover Sheet. Click “Add Row” for each weight ticket that will be submitted for this project. When prompted, indicate which recycling facility the weight ticket is from, the ticket number, what kind of material was taken to that facility, hauling option, hauler name (if applicable), and how many tons are credited with that particular weight ticket. If the recycling facility and hauler are not listed in the given pull down menu, please provide the name of the recycling facility and hauler used under the “unlisted” option.

Final Compliance - C&D Debris

Facility	Unlisted	Ticket	Material	Recycling Rate **Fo...	H
California Waste Se...		1234567	C&D		O
Construction and D...		1234567	C&D		O

Final Compliance - Soil

Facility Soil	Unlisted	Ticket	Material	Recycling Rate **Fo...	H
Security Paving Co., ...		4567890	Soil		O

Attachments

Supporting Document      scan0033.pdf

Back

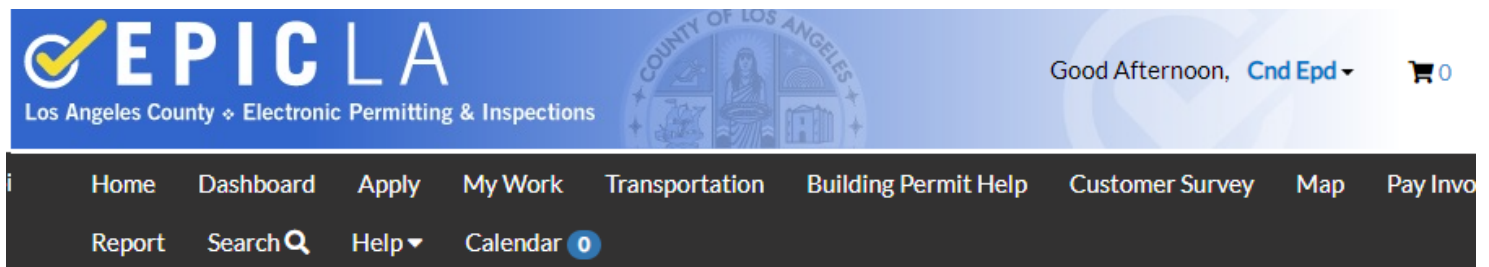
Save Draft

Submit



27. Check back on your application status by going to your assigned RRP number under the “My Work” tab. If your status shows:

- A. “Issued”: your application is complete and no further action is needed for the Recycling Reuse Plan requirement.
- B. “Waiting for Applicant”: Further action is needed. Please check your email for communication from your plan checker. You may contact your plan checker by clicking on their name by the “Assign To” field or call our office at 626-458-3517. Our office hours are 7:00 am – 5:30 pm, Monday through Thursday excluding holidays. You can also email our inbox at [CND@dpw.lacounty.gov](mailto:CND@dpw.lacounty.gov). Please indicate your RRP number and project address in the subject line of all emails.
- C. “New”: Your application has been received and is in the queue to be reviewed.



**Permit Number: FCR062722-0003**

[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

Type:	C&D Final Compliance	Status:	New
Project Name:			
Applied Date:	06/27/2022	Issue Date:	
District:	SD-5	Assigned To:	EPD, CND
Expire Date:			
	Finalized Date:		
Description:	Please apply for FCR under Sub-Records - testing - testing		

Summary

Locations

Fees

Attachments

Contacts

Sub-Records

More Info