

HOW TO FILL OUT THE RRP APPLICATION FORM

Step 1: Provide the location of the project (either a street address or a parcel number is required). Also provide the estimated start and end date of the project. If none is provided, the date of the RRP submittal will be listed as the start date, and the end date will be one year from that date. A plan check number is not required if you do not have one readily available when filling out this application.

Make sure that all fields marked with an asterisk (*) are filled out before submitting.

STEP 1: Project Details – An asterisk (*) denotes a required field	
Address*:	
City*:	Zip*:
Parcel Number:	Plan Check Number:
Estimated Start Date*:	Estimated End Date:

Step 2: Provide a description of the scope of work of the project including dimensions and, if applicable, material to be hauled off-site after the project. Also indicate if any material is to be reused, stockpiled on-site, or to be reused on another project site.

STEP 2: Project Scope – Provide a description of the scope of work
Please enter a brief description of the work to be performed in this box. You must submit the latest drawings so that this description can be verified.

Step 3: Indicate which project type(s) apply to the work that is being applied for. A brief description of each project type can be found below.

1. Residential Project: Any project that takes place on a residential property.
2. Non-Residential Project: Projects that include commercial, industrial, and County projects as well as projects involving apartment buildings.
3. County Project: Any project in which an agency or department of Los Angeles County is the project manager and/or the owner of the parcel where the project is located.

Choose the one project type that describes your project

Answer yes or no

STEP 3: Project Type – Choose all types below that apply to the project.	
<input type="checkbox"/> Residential Project – Complete Pages 1 through 5	
<input type="checkbox"/> Non-residential Project – (Commercial, Industrial, Mixed use, etc.) Complete Pages 1 through 5	
<input type="checkbox"/> County-managed Project – Complete Pages 1 through 5 AND Attachment 1	
Will grading/excavation of soil be involved with this project? <input type="checkbox"/> Yes <input type="checkbox"/> No	

FOR COUNTY PROJECTS ONLY: In addition to the RRP Application Form, County projects must also submit the following attachments, which can be found [here](#).

1. **Attachment 1** - C&D Debris Recycle and Reuse Sheet Cover Form. This sheet is to be submitted with an RRP Application Form.
2. **Attachment 3** - Monthly Recycling Summary Sheet. This sheet is to be submitted every month with the first submission due one month after an RRP is approved.

Step 4: Provide the contact information of the applicant and property owner. If the property owner is the applicant, indicate so under "Relation to project."

Make sure that all fields marked with an asterisk (*) are filled out before submitting.

STEP 4: Contact Information— An asterisk (*) denotes a required field	
Applicant Information	
Name:	Company:
Address:	
City:	Zip:
Phone:	Fax:
E-mail:	
Relation to project (Check one below):	
<input type="checkbox"/> Owner	<input type="checkbox"/> Contractor <input type="checkbox"/> Project Manager <input type="checkbox"/> Other, Specify:
Owner Information	
Name*:	Company:
Address*:	
City*:	Zip*:
Phone*:	Fax:
E-mail:	

Step 5: The applicant and/or property owner must sign the Acknowledgement of C&D Requirements before this application can be processed. At least one signature is required.

STEP 5: Acknowledgement of C&D Requirements— Read and sign below if you are the owner, contractor, or project manager assigned to the project.

Unless expressly waived by Public Works, the property owner must sign the signature page below as well as the Owner Acknowledgement of Responsibility form. If a representative of the property owner, such as a contractor, architect, permit runner, etc., is submitting the application on the owner's behalf, such representative must also sign the signature page, but we will not accept an application or approve a Plan that is not signed by the owner. The signature of the property owner is necessary in order to demonstrate that the owner of the subject property acknowledges and understands that a violation of the requirements of the Plan could subject them to penalties, as described below.

Note that any violation of the provisions of Chapter 20.87 of the C&D Debris Recycling and Reuse Ordinance will be subject to an administrative penalty, enforcement, and collection proceedings, as set forth in the chapter and authorized by Section 53069.4 of the California Government Code. The Director of Public Works may withhold approval of any and all Recycling and Reuse Plans submitted by the responsible person on any project until the applicable administrative penalty has been paid. In addition, the amount of any unpaid administrative penalty may be declared a lien on any real property on which the project took place, as provided in Section 20.87.120 of the Ordinance.






The undersigned fully acknowledges the requirements of Chapter 20.87, Title 20 – Utilities of the Los Angeles County Code, C&D Debris Recycling and Reuse Ordinance, Section 20.87.090.

The property owner listed in the previous step must sign where indicated.

X	Signature of Property Owner	Print Name	Date
X	Signature of Authorized Contractor	Print Name	Date
X	Signature of Project Manager	Print Name	Date

Step 6: Only the listed property owner from STEP 4 must read and initial each statement and sign this page.
An applicant cannot initial and sign this step without the written and signed consent of the listed property owner.

The property owner listed in STEP 4 must initial all five statements

STEP 6: Please read and initial each statement if you are (1) the registered property owner or (2) if the property is owned by a corporation, partnership, limited partnership, or limited liability company, an officer of such company with authority to sign on the company's behalf.	
 Initial here	I understand this is a legally binding contract that I and my project manager(s), general contractor(s), contractor(s), and waste hauler(s) agree to fulfill.
 Initial here	I acknowledge that I have been given a list of recycling facilities listed on Table 1 and I understand that Public Works has confirmed that these facilities meet the requirements of Los Angeles County Code, Chapter 20.87. I understand that if my project manager(s), general contractor(s), contractor(s), and waste hauler(s) intends to take the construction and demolition debris to a facility that is not on this list, they must obtain prior approval from Public Works. Failure to do so could result in a violation the minimum recycling requirements of Los Angeles County Code, Chapter 20.87.
 Initial here	I understand that I am responsible for making sure that my project manager(s), general contractor(s), contractor(s), and waste hauler(s) fulfill the minimum recycling requirements of Los Angeles County Code, Chapter 20.87, and that if these minimum requirements are not fulfilled, I may be responsible for monetary penalties .
 Initial here	I understand that I am responsible for making sure that my project manager(s), general contractor(s), contractor(s), and waste hauler(s) obtain copies of any and all weight tickets from any facility which receives debris from this project. This includes facilities which are listed in this Plan, and those facilities which are not listed in this Plan. The use of facilities which are not listed on the Recycling and Reuse Plan may result in a violation of Los Angeles County Code, Chapter 20.87, and monetary penalties.
 Initial here	I understand that once the project is complete, a Final Compliance Report must be filed. If either my project manager(s), general contractor(s), contractor(s), and waste hauler(s) or I fail to file a Final Compliance Report or meet the minimum recycling requirements for the project by the required date, for any reason, I may be subject to a notice of violation and a maximum penalty of no less than \$100 for every ton which needed to be recycled.

The property owner listed in STEP 4 must sign where indicated.

 X _____
Officer's/Owner's signature Print Name Date

Step 7: Where indicated, provide the square footage of the structures to be demolished, constructed, or improved. If none of the provided project scopes accurately describe the work to be performed, please elaborate in the box labeled "Other" including dimensions of the project area and any material to be hauled off-site.

1. Find which Project Scope(s) best describe the work to be performed.

2. Enter the square footage of the structure to be demolished/constructed/installed/etc.

STEP 7: <i>Provide the dimensions of the project</i> below where applicable. For help filling out this attachment, call the C&D unit at (626) 458-3517 or email CND@pw.LACounty.gov.		
Project Scope	Area to be DEMOLISHED (ft ²)	Area to be CONSTRUCTED (ft ²)
RESIDENTIAL—House (SFR, ADU, addition, etc.)		
RESIDENTIAL—Garage/Carport		
RESIDENTIAL—Patio/Gazebo/Storage Shed		NOT APPLICABLE
NON-RESIDENTIAL—Wood-frame/Metal Structure		
NON-RESIDENTIAL—Concrete/Masonry Structure		
Driveway/Parking Lot/Walkway		NOT APPLICABLE
Renovation/remodel/conversion/legalization	NOT APPLICABLE	
Tenant Improvement		

Walls To be removed	Total length to be removed (ft)
INTERIOR WALLS ONLY	
EXTERIOR WALLS ONLY	
BRICK/CINDER BLOCK WALLS (including retaining walls)	Height (ft): Width (ft): Length (ft):
Other (specify):	

Use this area to describe work that is not already described above. Be sure to include dimensions, nature of the work, and material that will be used. Details about earthwork/soil should be entered in STEP 8.

Step 8: If grading or excavation will be performed as part of your project, indicate how many estimated cubic yards of soil will be exported and/or imported from the project site, or if all soil will be balanced on-site.

STEP 8: Check the box that best describes the grading/excavation activity of the project. If this does not apply for this project, mark the box labeled "N/A" below then proceed to **Step 9**.

Choose one of the following that best describes any work on the project involving soil

- ☐ Soil will be exported/imported. Include estimated volumes below.
☐ N/A, Soil will balance on-site. Include estimated volumes to be balanced below.
☐ N/A, this project will export **contaminated soil**. Call the Methane Unit at (626) 458-3517.
☐ N/A, this project will not export any soil off-site. Proceed to Step 9.

If one of the first two check boxes are marked, put estimated volumes in the appropriate box

	Estimated Volume (yd ³)	Estimated Tons (PW USE ONLY)
Cut		** x 1.35 tons/yd ³
Fill		** x 1.35 tons/yd ³

Step 9: [Click here](#) for the list of facilities in Los Angeles County that process C&D debris. Be sure to note that the facilities listed below are organized according to what material they process. If you are a facility that would like to be added to this list, please contact the Construction and Demolition unit at (626) 458-3517 or send an e-mail to CND@pw.lacounty.gov

STEP 9: Choose at least one C&D recycling facility from the list below, then **proceed to STEP 10 below**. Note the debris that the listed facilities accept. For a more up-to-date and comprehensive list please go to the following link: https://pw.lacounty.gov/epd/CD/cd_attachments/Recycling_Facilities.pdf.

If you represent a facility that would like to be added to the list mentioned above, please contact the C&D Unit at (626) 458-3517 or CND@pw.lacounty.gov

A facility must be chosen from this list. Weight tickets from the chosen facility must be submitted at the end of the project.

A more comprehensive list is available in the provided links. Unlisted facilities are not allowed without express permission from the C&D unit.

ALL DEBRIS — Wood, drywall, metal, cardboard, Inert Debris, Land Clearing Debris, Soil		
Location	Facility Name	Phone
Canyon Country	Randfam/Rent-A-Bin	(661) 250-5333
Gardena	California Waste Services	(800) 839-5550
Lancaster	WM - Lancaster Landfill	(661) 726-3468
Long Beach	American Industrial Services	(800) 500-3881
Los Angeles (Downtown)	WM - Downtown Diversion	(213) 612-5005
Los Angeles (East LA)	Direct Disposal	(323) 262-1604
Los Angeles (near Glendale)	American Reclamation	(323) 245-0125
Palmdale	WM - Palmdale Landfill	(661) 947-7197
Santa Clarita	Burrtect Services	(866) 270-5370
Santa Clarita	Republic Services	(800) 299-4898
Santa Monica	Southern California Disposal	(310) 828-6444
South Gate	Construction and Demolition Recycling, Inc.	(323) 357-6900
Sun Valley	Crown Recycling Services	(818) 767-0675
Sun Valley	WM - East Valley Diversion	(818) 252-0019

These facilities only accept inert material: No wood, drywall, plastic, etc. allowed.

INERT DEBRIS ONLY — Asphalt, asphalt concrete, concrete, concrete blocks, gravel, rocks, soil		
Location	Facility Name	Phone
Lancaster	Arrow Transit Mix, Inc.	(661) 945-7600
Long Beach (North)	Hanson Aggregates	(626) 856-6700, Option 1
Long Beach (South)	Hanson Aggregates	(636) 856-6700, Option 1
Los Angeles (Boyle Heights)	Security Paving Company, Inc. (formerly 25th Street Recycling)	(818) 362-9200
Monrovia	Peck Road Gravel	(626) 674-1855
Sun Valley	Vulcan Materials	(818) 983-0146
Sun Valley	RAMCO	(818) 767-0700
Sun Valley	Security Paving company, Inc. (formerly Bradley Recycling)	(818) 362-9200

Step 10: [Click here](#) for the most updated List of Authorized Commercial Franchise Waste Haulers Servicing the Unincorporated Areas of Los Angeles County

STEP 10: Choose one of the County-approved hauling options below.

One option must be chosen. Please read and follow the directions for the option that suits your project.

- ☐ **[OPTION 1] Self-Haul:** Applicant will use a personal or company-owned vehicle to transport all C&D debris to the facility indicated in Step 9 of this Application Form.
- ☐ **[OPTION 2] Roll-off Bins:** Applicant will use roll-off bins provided by a hauler listed on the County Authorized Waste Hauler list that can be found online at the following link: <https://pw.lacounty.gov/epd/swims/TrashCollection/docs/AuthorizedCommercialWasteHaulers.pdf>
Name & number of hauler to be used:
- ☐ **[OPTION 3] End Dump Truck:** Applicant will contract hauling of material to a trucking company.
Name & number of company to be used: